September 20, 2023 CFOP 170-2

## Chapter 6

## INVESTIGATIVE SUBTYPES: IN HOME, INSTITUTIONAL, AND OTHER

6-1. <u>Purpose</u>. This chapter provides guidelines for the Florida Abuse Hotline for assignment of investigative subtypes to reports of abuse, neglect, or abandonment of children.

## 6-2. Investigative Subtype Assignment.

- a. When a report is accepted or screened out, the counselor will create an intake in FSFN and assign one of three investigative subtypes to the intake. The investigative subtype is determined by the alleged perpetrator's relationship to the victim child in the report.
- (1) <u>In-Home</u> pertains to maltreatment perpetrated by a parent, legal guardian, or caregiver residing in the child's home.
- (2) <u>Institutional</u> pertains to maltreatment in an institutional setting that is perpetrated by an employee of the institution who is responsible for the child's care (e.g., child care center, foster home).
- (3) Other pertains to maltreatment in a non-institutional setting in which the alleged perpetrator is an adult sitter or relative not residing in the child's household, who has been temporarily entrusted with the child's care. "Other" also applies when:
- (a) The alleged perpetrator is a parent/legal guardian who is deceased or residing out of state.
  - (b) There are allegations of human trafficking by a non-caregiver.
- b. In FSFN, the default investigative subtype is "In-Home." The Hotline counselor must ensure that the correct investigative subtype is selected prior to screening in the intake.