

Chapter 10

NEW ADULTS IN HOUSEHOLDS WITH ACTIVE INVESTIGATION OR ONGOING SERVICES

10-1. During an Investigation.

a. When it is learned that a new adult is in the home **before** sufficient information has been gathered to determine that a child is safe, the investigator must add the adult to the investigation and conduct assessment activities as required in CFOP [170-5](#).

b. When it is learned that a new adult is in the home **after** sufficient information has been gathered to determine that a child is safe, the investigator will determine whether the new information represents a significant change in family circumstances to warrant additional investigative or assessment activities.

10-2. During Ongoing Services.

a. There must be prompt action to assess a new adult in the home in any of the following circumstances:

(1) Household where child resides with an in-home safety plan, regardless of the focus household as defined in this operating procedure, paragraph 2-3c.

(2) Non-maltreating parent household that child has been released to.

(3) Non-maltreating parent with a concurrent permanency goal, whether or not child currently visits home.

(4) Household which provides care to child under a family-made arrangement.

(5) Relative/non-relative caregiver's household.

b. Background screening of any new adult in the home must be conducted to review and assess any criminal, child abuse or other child welfare services history.

(1) Prior abuse reports.

(2) NCIC, FCIC and local criminal histories including local law enforcement arrests and call out history.

(3) Clerk of Court records (CCIS) and Department of Corrections (DOC) records.

c. The child welfare professional with primary or secondary responsibility for the household will collect and assess and information to determine:

(1) Whether the new adult is a paramour and has significant caregiver responsibility as defined in Chapter 2, paragraph 2-3 of this operating procedure.

(2) How the family dynamics and conditions are likely to change as a result of the new adult.

(3) Whether the new adult may contribute to new danger threats.

10-3. Supervisor Consultations and CLS Staffings. In cases involving a new paramour or adult with significant caregiving responsibility, the child welfare professional will engage in a supervisor case

consultation to discuss their assessment and the interventions necessary, including any safety plan or case plan modifications that are necessary.

10-4. Required FSFN Documentation.

a. Case notes will be used by the primary and/or secondary worker to document any new information learned about a new adult.

b. When the adult is a member of the focus household with significant caregiver responsibility the primary worker responsible will add the adult to the FSFN case and will develop the adult functioning.

c. When the adult is not part of the focus household, the assessment of the adult will be included in the most relevant information domain.

d. The primary worker will update any assessment which is currently under development including the:

- (1) FFA-Investigation.
- (2) FFA-Ongoing.
- (3) Progress Update.
- (4) Any type of home study.

e. The case manager will incorporate new assessment information into the next required Progress Update per CFOP 170-9, [Chapter 6](#).

