



**State of Florida  
Department of Children and Families**

**Ron DeSantis**  
*Governor*

**Chad Poppell**  
*Secretary*

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**MEMORANDUM #20190717-A**

**DATE:** July 15, 2019  
**TO:** Data Advisory Committee Members  
**FROM:** Sen-Yoni Musingo, Director, Substance Abuse and Mental Health Quality Assurance  
**SUBJECT:** Integration of Supplemental Data Sets into FASAMS

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**1. PURPOSE**

System enhancements related to integration of supplemental data elements into FASAMS.

**2. CURRENT STATUS:**

The current system needs enhancement to integrate data elements from 12 supplemental data sets, which are currently submitted to DCF in various file formats outside FASAMS. These supplemental data sets are part of the SAMH data issues identified by the DCF Secretary as “administrative burdens” for submitting entities and, therefore, must be addressed without delays.

Recommendation/Resolution

DCF has completed the gap analysis and has developed an implementation plan, including recommendations for integrating each of the 12 supplemental data sets into FASAMS. Specifically, the current system needs enhancements to address the following business requirements:

- a. Ability to collect and report data needed for registration of individuals, who are or have children involved in child welfare system (CWS). These data are also needed to request and obtain additional CWS data elements for reporting CAT and FIT performance measures.
- b. Ability to collect and report data on individuals’ enrollments in various project teams at the time of initial and transfer admissions.

- c. Ability to collect and report data needed for FACT performance measures (e.g., employment, housing, etc.), as well as the numerical FACT targets for SPMI Outcome Measures in Guidance 16.
- d. Ability to collect and report data needed for CAT reports for Persons Served and Performance Measures as indicated in Appendix 1 of Guidance 32, as well as the Quarterly Supplemental Data Report in Appendix 2 of Guidance 32
- e. Ability to continue to collect and report data in Subcontract Services data set, which are needed for Behavioral Health Catalog of Care, as specified in Template 4.
- f. Ability to continue to collect and report data needed for Subcontract Services data set, which are needed for Provider Detail Report Template 12 (Tab 2).
- g. Ability to continue to collect and report data needed for the ME Monthly Carry Forward Expenditures, as specified Template 13.
- h. Ability to collect and report data needed for Women’s fund report, as specified in Template 16.
- i. Ability to collect and report data needed for reporting FIT Monthly Service Utilization, FIT Tracking Datasheet, and Monthly Sheet, as specified in Template 17.
- j. Ability to collect and report data needed for reporting Care Coordination (CC) Served Datasheet and CC Monthly Performance, as specified in Template 21.
- k. Ability to collect and report data needed for Conditional Release Report, as specified in Template 22.
- l. Ability to collect and report data needed for Forensic Diversion Report, as specified in Template 23.
- m. Ability to collect and report data needed for Forensic Multidisciplinary Team Report, as specified in Template 25.

**3. RECOMMENDATIONS**

The above business requirements entail various changes in FASAMS as follows.

**3.1.** Add a new Subentity for **ChildWelfareInvolvement** under the Admission. The submission of the data pertaining to this Subentity will be required for Initial Admission, Transfer Admission, Transfer Discharge, and Final Discharge. The purpose of this new Subentity is twofold: (a) to capture data elements needed to identify individuals involved in child welfare system (CWS), and (b) to request and obtain additional CWS data that are needed to build and produce not only the CAT report as indicated in Appendix 2 of Guidance 32, but also the FIT reports pertaining to FIT Tracking Datasheet and Monthly Sheet in Template 17. The ChildWelfareInvolvement Subentity will include the following six data elements:

### 3.1.1. ChildWelfareSourceRecordIdentifier

This field indicates the provider's internal system identifier for each child welfare involvement record

#### Validation Rule:

- Required
- Must be 100 characters or less
- Should be a unique identifier for this record in the source system
- Must be a value that is unique and never changes

### 3.1.2. MemberFSNCaseNumber (Key)

This field indicates the FSN case number assigned by CWS Investigator

#### Validation Rule:

- Required
- Must be 100 characters or less

### 3.1.3. MemberFSNIdNumber (Key)

This field indicates the FSN ID number of each team member under the FSN case number

#### Validation Rule:

- Required
- Must be 100 characters or less

### 3.1.4. ChildFSNIdNumber (Key)

This field indicates the FSN ID number of each child related to FSN ID number of each team member under the FSN case number

#### Validation Rule:

- Required
- Must be 100 characters or less

### 3.1.5. ChildFirstName

This field describes the first name of the child, whose ChildFSNIdNumber is reported above in 3.1.4.

#### Validation Rule:

- Required

- Must be 100 characters or less
- Must not contain special characters that are generally not acceptable as part of a name. Only lower case and upper case letters, spaces, hyphens and apostrophes will be permitted in this field

#### **3.1.6. ChildLastName**

This field describes the last name of the child, whose ChildFSFNidNumber is reported above in 3.1.4.

##### **Validation Rule:**

- Required
- Must be 100 characters or less
- Must not contain special characters that are generally not acceptable as part of a name. Only lower case and upper case letters, spaces, hyphens and apostrophes will be permitted in this field

**3.2.** Add three data elements in the Admission Subentity of ProviderTreatmentEpisode as follows.

#### **3.2.1. EnrollmentStatusCode**

This field indicates the enrollment status for the person being admitted into a service/treatment setting during a provider treatment episode. This data element is required to report data needed for Guidance 32 (CAT), Template 17 (FIT), Template 21 (Care Coordination), and Template 25 (FMT) to identify individuals who, at the time of admission, are enrolled in a team project. Valid values are one of the following:

1. 1 for CAT
2. 2 for FACT
3. 3 for FIT
4. 4 for FMT
5. 5 for Care Coordination
6. 9 for Not Enrolled

#### **3.2.2. EnrollmentDate**

This field indicates the date when the person being admitted was actually enrolled in a team project. This field is one of the data elements required: (a) in Template 17 (FIT) for reporting data in the Monthly Sheet, and (b) in Template 21 (Care Coordination) for reporting the number of individuals enrolled at the beginning of the reporting month, as well as new individuals enrolled during the reporting month, as indicated in CC Served Datasheet.

##### **Validation Rule:**

- Required if EnrollmentStatusCode is not 9

- Must be a valid date that is less than or equal to or greater than AdmissionDate

**3.3.** DCF has developed an implementation plan, including recommendations for integrating each of the 12 supplemental data sets into FASAMS, as specified below in Table 1 through Table 12.

<b>Table 1: Plan for Integrating FACT Data Elements into FASAMS</b>			
<b>Contract Reference</b>	<b>Data Set</b>	<b>Total Number of Data Elements</b>	<b>Number of Data Elements in FASAMS</b>
<b>Guidance 16</b>	<b>FACT</b>	<b>21</b>	<b>21</b>
<b>DCF Recommendations</b>			
<ol style="list-style-type: none"> <li>1. DCF will use the 21 data elements in FASAMS to report all FACT performance measures (e.g., employment, housing, etc.), as well as the numerical FACT targets for SPMI Outcome Measures in Guidance 16. DCF will build and publish this report <b>by 9/1/2019</b>.</li> <li>2. FACT doesn't have a pre-defined reporting template. SAMH QA staff will work with FACT SME staff (Sofia) to develop template(s) needed to build and publish the FACT performance measures report.</li> <li>3. Effective 7/1/2019, all providers should continue to report FACT data into FASAMS for their programs AND continue to submit the FACT supplemental reports.</li> <li>4. DCF will compare the first FACT report from FASAMS with the corresponding data from the FACT supplemental report to ensure the FASAMS report is working as intended.</li> <li>5. Assuming that goes well, targeting 10/1/2019, DCF will revise Guidance 16 to remove the language pertaining to numerical FACT targets for SPMI Outcome Measures.</li> </ol>			

<b>Table 2: Plan for Integrating CAT Data Elements into FASAMS</b>			
<b>Contract Reference</b>	<b>Data Set</b>	<b>Total Number of Data Elements</b>	<b>Number of Data Elements in FASAMS</b>
<b>Guidance 32</b>	<b>CAT</b>	<b>23</b>	<b>21</b>
<b>DCF Recommendations</b>			
<ol style="list-style-type: none"> <li>1. DCF will use some of the 21 data elements in FASAMS to build CAT reports for <b>Persons Served and Performance Measures</b> as indicated in <b>Appendix 1</b> of Guidance 32. DCF will publish this report <b>by 9/1/2019</b>.</li> <li>2. Effective 7/1/2019, all providers should continue to report CAT data into FASAMS for their programs AND continue to submit the CAT supplemental report.</li> <li>3. DCF will compare the first CAT report from FASAMS with the corresponding data from the CAT supplemental report in Appendix 1 to ensure the FASAMS report is working as intended.</li> <li>4. Assuming that everything goes well, targeting 10/1/2019, DCF will revise Guidance 32 (CAT) to remove Appendix 1.</li> <li>5. The remaining CAT data elements include the following: <ol style="list-style-type: none"> <li>5.1. Gainful activity for individuals not enrolled in school or a vocational program, as indicated in <b>Appendix 2</b>. During a conference call held on Friday, June 21, 2019 10:30 AM, between SAMH SME staff (Robyn) and CAT stakeholders, the consensus was not to add this data element to FASAMS mainly because it is poorly defined, and it is very difficult to collect and submit reliable data. SAMH SME staff (Christi) supported this decision in her email dated Thursday 6/27/2019 1:38 PM.</li> <li>5.2. The data elements in the Quarterly Supplemental Data Report in <b>Appendix 2</b> of Guidance 32 require the following field to be added in the Admission Subentity of ProviderTreatmentEpisode as follows. <ol style="list-style-type: none"> <li>5.2.1. <b>AtRiskOfOutOfHomePlacementCode</b> <p>This field describes the status of individuals who, at the time of admission, are at risk of out of home placement due to various circumstances. This field is one of the data elements required for Quarterly Supplemental Data Report as indicated in Appendix 2 of Guidance 32. Valid values include one of the following:</p> <p>1 for Due to Child Welfare Involvement</p> </li> </ol> </li> </ol> </li> </ol>			

Table 2: Plan for Integrating CAT Data Elements into FASAMS			
Contract Reference	Data Set	Total Number of Data Elements	Number of Data Elements in FASAMS
Guidance 32	CAT	23	21
DCF Recommendations			
<p>2 for Due to Residential Mental Health Treatment            3 for Due to Juvenile Justice Commitment            4 for Not at Risk of Out of Home Placement</p> <p><b>Validation Rule:</b></p> <ul style="list-style-type: none"> <li>▪ Conditionally optional</li> <li>▪ Must not be provided if EnrollmentStatusCode is 9</li> <li>▪ Can only be provided if EnrollmentStatusCode is 1</li> </ul> <p><b>5.3.</b> Effective 7/1/2019, the remainder of the CAT data elements in Appendix 2 of Guidance 32 will continue to be submitted manually, until such time as additional FASAMS development work is done, and MEs and Network Service Providers have time to update their systems. The target date to eliminate CAT Appendix 2 in Guidance 32 is <b>7/1/2020</b>.</p>			

Table 3: Plan for Integrating Behavioral Health Catalog of Care Data Elements into FASAMS			
Contract Reference	Data Set	Total Number of Data Elements	Number of Data Elements in FASAMS
Template 4	Behavioral Health Catalog of Care	14	14
DCF Recommendations			
<ol style="list-style-type: none"> <li>1. FASAMS is already collecting all the data elements needed for Template 4, as part of the Subcontract and Subcontract Services data sets. DCF has already built the Behavioral Health Catalog of Care and will publish it by <b>9/1/2019</b>.</li> <li>2. Effective 7/1/2019, all Managing Entities should continue to report all Subcontract and Subcontract Services data into FASAMS.</li> <li>3. Per SAMH Policy SME staff (Jimmers and Ute), the following data elements are no longer needed and, therefore, will not be reported in the catalog of care.               <ol style="list-style-type: none"> <li><b>3.1.</b> Ability to bill insurance (Yes/No)</li> </ol> </li> </ol>			

Table 3: Plan for Integrating Behavioral Health Catalog of Care Data Elements into FASAMS			
Contract Reference	Data Set	Total Number of Data Elements	Number of Data Elements in FASAMS
Template 4	Behavioral Health Catalog of Care	14	14
DCF Recommendations			
3.2. Medicaid Provider (Yes/No)			

Table 4: Plan for Integrating ME Monthly Progress Report Data Elements into FASAMS			
Contract Reference	Data Set	Total Number of Data Elements	Number of Data Elements in FASAMS
Template 11	ME Monthly Progress Report: Table 2 and Table 3	14	14
DCF Recommendations			
<ol style="list-style-type: none"> <li>1. FASAMS is already collecting all the data elements needed for these two data tables. DCF has already built and published these two reports in FASAMS.</li> <li>2. Effective 7/1/2019, all providers should continue to report data into FASAMS for their programs AND continue to submit Table 2 and Table 3 data as indicated in Template 11.</li> <li>3. DCF will continue to compare the Table 2 and Table 3 reports from FASAMS with the corresponding data from Table 2 and Table 3 in Template 11 to ensure the FASAMS Table 2 and Table 3 reports are working as intended.</li> <li>4. Assuming that everything goes well, targeting 10/1/2019, DCF will revise Template 11 to remove Table 2 and Table 3 reports.</li> </ol> <p><b>Note:</b> FASAMS HQ staff (Jimmers) has indicated that FASAMS Table 2 and Table 3 are not user-friendly and are very difficult to print or view without scrolling across various columns of the reports. The recommendation is to change the format and layout of these two reports, so they can be printed and viewed appropriately. The target date for this enhancement is <b>7/1/2020</b>.</p>			



Table 5: Plan for Integrating the Provider Detail Report Data Elements into FASAMS			
Contract Reference	Data Set	Total Number of Data Elements	Number of Data Elements in FASAMS
Template 12 - Tab 2	Provider Detail Report	N/A	N/A
DCF Recommendations			
<ol style="list-style-type: none"> <li>1. Table 5 in Template 12 includes two tabs. The first tab is called the ME Monthly Expenditures Report, which is not slated for replacement by FASAMS, as it includes ME Operational Costs and Network Service Provider expenditure. The second tab is called the Provider Detail Report.</li> <li>2. FASAMS is already collecting all the data elements needed for the Provider Detail Report, as part of the Subcontract and Subcontract Services data sets. DCF has already built and published the Prover Detailed Report in FASAMS.</li> <li>3. Effective 7/1/2019, all MEs should continue to report data into FASAMS for their programs AND continue to submit the ME Monthly Expenditures Reports as indicated in Template 12.</li> <li>4. DCF will continue to compare the Provider Detail Report in FASAMS with the corresponding data from Provider Detail Report in Template 12 (Tab 2) to ensure the FASAMS validation report is working as intended.</li> <li>5. Assuming that everything goes well, targeting 10/1/2019, DCF will revise Tab 2 in Template 12 to remove the Provider Detail Report.</li> </ol>			

Table 6: Plan for Integrating ME Monthly Carry Forward Expenditures Data Elements into FASAMS			
Contract Reference	Data Set	Total Number of Data Elements	Number of Data Elements in FASAMS
Template 13	ME Monthly Carry Forward Expenditures	NA	NA
DCF Recommendations			
<p>This report is already built and published in FASAMS as part of the ME Monthly Expenditures Validation Report.</p> <p><b>Note:</b> During the 5/14/19 committee meeting, the understanding of some committee members (Jimmers and Barney) is that there were no data populated into FASAMS to allow for any testing of the Carry Forward sections of the monthly expenditure validation</p>			

Table 6: Plan for Integrating ME Monthly Carry Forward Expenditures Data Elements into FASAMS			
Contract Reference	Data Set	Total Number of Data Elements	Number of Data Elements in FASAMS
Template 13	ME Monthly Carry Forward Expenditures	NA	NA
DCF Recommendations			
report in FASAMS. Hence, the Monthly Carry Forward Expenditure Report in Template 13 should continue to be required to be manually submitted until such time as testing can confirm FASAMS functionality.			

Table 7: Plan for Integrating Women's Special Funding Report Data Elements into FASAMS			
Contract Reference	Data Set	Total Number of Data Elements	Number of Data Elements in FASAMS
Template 16	Women's Special Funding Report	17	8
DCF Recommendations			
<p>1. <b>FASAMS</b> is collecting 8 of the 17 data elements listed on the Spreadsheet in Template 16.</p> <p>2. The remaining data elements in Template 16 are as follows.</p> <p>2.1. The following three data elements are already being implemented in FASAMS as part of the New Pregnancy Data Elements in the Health Subentity of the PerformanceOutcomeMeasure and in the Discharge Subentity of the Admission data set as indicated above in Section XIII.</p> <p>2.1.1. <b>ExpectedDueDate</b></p> <p>This field describes the expected due date for pregnant women. This field is part of the data elements required in Template 16 for Women's fund report.</p> <p><b>Validation Rule:</b></p> <ul style="list-style-type: none"> <li>• Conditionally optional</li> <li>• Must not be provided if PregnantCode is 0 or 6</li> <li>• Can only be provided if PregnantCode is 1</li> <li>• Must be a valid date that is greater than or equal to AdmissionDate</li> </ul>			

Table 7: Plan for Integrating Women's Special Funding Report Data Elements into FASAMS			
Contract Reference	Data Set	Total Number of Data Elements	Number of Data Elements in FASAMS
Template 16	Women's Special Funding Report	17	8
<b>DCF Recommendations</b>			
<p><b>2.1.2. ActualDeliveryDate</b></p> <p>This field describes the actual delivery date for pregnant women if it occurred during the individual admission episode. This field is part of the data elements required in Template 16 for Women’s fund report.</p> <p><b>Validation Rule:</b></p> <ul style="list-style-type: none"> <li>• Conditionally optional</li> <li>• Must not be provided if BirthOutcomeCode is 3, 4, 5, 6, 7, or 8</li> <li>• Must be provided if BirthOutcomeCode is 1 or 2</li> <li>• Must be a valid date that is greater than or equal to AdmissionDate</li> </ul> <p><b>2.1.3. BirthWeight</b></p> <p>This field describes the actual birth weight of the child at the time of delivery. This field is part of the data elements required in Template 16 for Women’s fund report.</p> <p><b>Validation Rule:</b></p> <ul style="list-style-type: none"> <li>• Conditionally optional</li> <li>• Should only be provided if BirthOutcomeCode is 1 Or 2</li> <li>• Must be an integer greater than zero</li> </ul> <p><b>2.2. Add two data elements to FASAMS under the Legal Subentity of PerformanceOutcomeMeasure as follows.</b></p> <p><b>2.2.1. ChildWelfareLegalStatusCode</b></p> <p>This field describes the child welfare legal status needed for women’s funds report as indicated in Template 16. This field is part of the data elements required in Template 16 for Women’s fund report. Valid values include one of the following:</p> <ul style="list-style-type: none"> <li><b>1</b> for In Home</li> <li><b>2</b> for Out of Home</li> </ul>			

Table 7: Plan for Integrating Women's Special Funding Report Data Elements into FASAMS			
Contract Reference	Data Set	Total Number of Data Elements	Number of Data Elements in FASAMS
Template 16	Women's Special Funding Report	17	8
DCF Recommendations			
<p>3 for Diverted to Specialty Care 4 for Re-United</p> <p><b>2.2.2. CourtOrderedDiversionCode</b></p> <p>This field indicates whether or not the person being admitted had a court diversion at the time of admission. This field is part of the data elements required in Template 16 for Women's fund report. Valid values include one of the following: 0 for No 1 for Yes</p> <p><b>2.3. Add four data elements to FASAMS under the Health Subentity of PerformanceOutcomeMeasure as follows.</b></p> <p><b>2.3.1. ParentingChildAgeUndeSixCode</b></p> <p>This field describes the current state of the client at the time of admission regarding whether or not the person being admitted was parenting a child under six years old. This field is part of the data elements required in Template 16 for Women's fund report. Valid values include one of the following: 0 for No 1 for Yes</p> <p><b>2.3.2. ParentingChildAgeSixToEighteenCode</b></p> <p>This field describes the current state of the client at the time of admission regarding whether or not the person being admitted was parenting a child between 6 and 18 years old. This field is part of the data elements required in Template 16 for Women's fund report. Valid values include one of the following: 0 for No 1 for Yes</p> <p><b>2.3.3. ClientHadPositiveUrineScreenCode</b></p>			

Table 7: Plan for Integrating Women's Special Funding Report Data Elements into FASAMS			
Contract Reference	Data Set	Total Number of Data Elements	Number of Data Elements in FASAMS
Template 16	Women's Special Funding Report	17	8
DCF Recommendations			
<p>This field describes the current state of the client at the time of admission regarding whether the person being admitted had a positive urine screen. This field is part of the data elements required in Template 16 for Women's fund report. Valid values include one of the following:</p> <ul style="list-style-type: none"> <li>0 for No</li> <li>1 for Yes</li> <li>3 for Not Tested</li> </ul> <p><b>2.3.4. ProvidedParentingInterventionsCode</b></p> <p>This field describes the current state of the client at the time of admission regarding whether or not the person being admitted provided parenting intervention. This field is part of the data elements required in Template 16 for Women's fund report. Valid values include one of the following:</p> <ul style="list-style-type: none"> <li>0 for No</li> <li>1 for Yes</li> </ul> <p>3. Effective 7/1/2019, all the data elements in the Spreadsheet of Template 16 will continue to be submitted manually, until such time as additional FASAMS development work is done, and MEs and Network Service Providers have time to update their systems. The target date to eliminate Template 16 is <b>7/1/2020</b>.</p>			

Table 8: Plan for Integrating FIT Data Elements into FASAMS			
Contract Reference	Data Set	Total Number of Data Elements	Number of Data Elements in FASAMS
Template 17	FIT	58	33
DCF Recommendations			
<p>1. DCF will use some of the 33 data elements in FASAMS to report the Monthly Service Utilization Data as indicated in Template 17. This report will reflect the count by family of persons receiving FIT services, rather than the count of persons admitted and</p>			

Table 8: Plan for Integrating FIT Data Elements into FASAMS			
Contract Reference	Data Set	Total Number of Data Elements	Number of Data Elements in FASAMS
Template 17	FIT	58	33
DCF Recommendations			
<p>receiving FIT services. The count by family of persons receiving FIT services requires a new Subentity for <b>ChildWelfareInvolvement</b> to be added to FASAMS under the Admission, as specified above in 3.1.</p> <p><b>Note:</b> The combination of <b>MemberFSFNCasNumber + MemberFSFNCasNumber</b> will be used for reporting the count of persons in each family receiving FIT services, as indicated in Service Data spreadsheet of Template 17.</p> <p>2. The remainder of the FIT data elements pertain to two fields needed to report FIT Tracking Datasheet and Monthly Sheet in Template 17. These remaining data elements will be added in the Admission Subentity of ProviderTreatmentEpisode as follows.</p> <p><b>2.1. FITEligibilityStatusCode</b></p> <p>This field describes the extent to which the person being admitted meets the FIT eligibility criteria. This field is one of the data elements in Template 17 for reporting the count of persons in each family receiving FIT services, as indicated in Service Data spreadsheet. Valid values is one of the following:</p> <ul style="list-style-type: none"> <li>1 for Meet FIT Eligibility Criteria</li> <li>2 for Does Not Meet FIT Eligibility Criteria, but Receive FIT Service</li> </ul> <p><b>Validation Rule:</b></p> <ul style="list-style-type: none"> <li>• Conditionally optional</li> <li>• Must not be provided if EnrollmentStatusCode is 9</li> <li>• Can only be provided if EnrollmentStatusCode is 3</li> </ul> <p><b>2.2. ChildPlacementCode</b></p> <p>This field describes the child placement at time of parent enrollment in FIT. This fields is one of the data elements required in Template 17 for reporting data in FIT Tracking Datasheet. Valid values is one of the following:</p> <ul style="list-style-type: none"> <li>1 for In Home</li> <li>2 for Licensed Out of Home Care</li> <li>3 for Non-Licensed Out of Home Care with Relative/Non-Relative</li> </ul> <p><b>Validation Rule:</b></p> <ul style="list-style-type: none"> <li>• Conditionally optional</li> </ul>			

Table 8: Plan for Integrating FIT Data Elements into FASAMS			
Contract Reference	Data Set	Total Number of Data Elements	Number of Data Elements in FASAMS
Template 17	FIT	58	33
DCF Recommendations			
<ul style="list-style-type: none"> <li>• Must not be provided if EnrollmentStatusCode is 9</li> <li>• Can only be provided if EnrollmentStatusCode is 3</li> </ul> <p>2.3.DCF will use the existing Evaluation Subentity of the Admission/Discharge to add two evaluation ToolCode values as follows.</p> <p>2.3.1. 10 for DLA-20</p> <p>2.3.2. 11 for AAPI</p> <p><b>Note</b> Each of these two new evaluation tools will capture all the evaluation data elements as defined in Section 3.5 of the Pamphlet 155-2.</p> <p>3. Effective 7/1/2019, all providers should continue to report FIT data into FASAMS for their programs AND continue to submit the FIT Tracking Datasheet, Monthly Sheet, and Monthly Service Utilization Data in Template 17, until such time as FASAMS enhancement work is done, and MEs and Network Service Providers have time to update their systems. The target date to eliminate Template 17 is <b>7/1/2020</b>.</p> <p>4. Per SAMH Policy SME staff (Chuck and Christi), the following FIT data elements are no longer needed and, therefore, will not be added into FASAMS:</p> <p>4.1. FIT Referral Date</p> <p>4.2. FIT Referral Date</p> <p>4.3. Continuing Enrollment (Yes/No) Date</p> <p>4.4. Discharge Summary Completed</p> <p>4.5. Domestic Violence History</p>			

Table 8: Plan for Integrating FIT Data Elements into FASAMS			
Contract Reference	Data Set	Total Number of Data Elements	Number of Data Elements in FASAMS
Template 17	FIT	58	33
DCF Recommendations			
4.6.ACE Date			
4.7.ACE score			

Table 9: Plan for Integrating Care Coordination Data Elements into FASAMS			
Contract Reference	Data Set	Total Number of Data Elements	Number of Data Elements in FASAMS
Template 21	Care Coordination	27	24
DCF Recommendations			
<p>1. Template 21 has two care coordination (CC) spreadsheets: the CC Served Datasheet and the CC Monthly Performance. FASAMS is already collecting all the data elements pertaining to CC Served Datasheet, except the following data element that will be added in Admission Subentity of ProviderTreatmentEpisode.</p> <p><b>1.1. CareCoordinationPopulationCode</b></p> <p>This field describes the care coordination population for the person being admitted. This field is one of the data elements required in Template 21 for reporting population data in the CC Served Datasheet. Valid values include one of the following:</p> <ul style="list-style-type: none"> <li>1 for Adult acute care high utilizers</li> <li>2 for Individuals discharged from a SMHTF</li> <li>3 for Individual awaiting placement in a SMHTF</li> <li>4 for Adults with multiple arrests/incarceration/ involuntary placement</li> <li>5 for Caretakers/parents involved with child welfare</li> <li>9 for Other (none of the above)</li> </ul> <p><b>Validation Rule:</b></p> <ul style="list-style-type: none"> <li>• Conditionally optional</li> <li>• Must not be provided if EnrollmentStatusCode is 9</li> </ul>			



Table 9: Plan for Integrating Care Coordination Data Elements into FASAMS			
Contract Reference	Data Set	Total Number of Data Elements	Number of Data Elements in FASAMS
Template 21	Care Coordination	27	24
DCF Recommendations			
<ul style="list-style-type: none"> <li>• Can only be provided if EnrollmentStatusCode is 5</li> </ul> <ol style="list-style-type: none"> <li>2. FASAMS is already collecting all the data elements needed for CC Monthly Performance spreadsheet report in Template 21. DCF will build and publish this report <b>by 9/1/2019</b>.               <ol style="list-style-type: none"> <li>2.1. Effective 7/1/2019, all providers should continue to report CC Monthly Performance data into FASAMS for their programs AND continue to submit the CC Monthly Performance spreadsheet report.</li> <li>2.2. DCF will compare the first CC Monthly Performance report from FASAMS with the corresponding data from the CC Monthly Performance spreadsheet report to ensure the FASAMS report is working as intended.</li> <li>2.3. Assuming that goes well, targeting 10/1/2019, DCF will revise Template 21 to remove the language pertaining to CC Monthly Performance</li> </ol> </li> <li>3. Effective 7/1/2019, all providers should continue to report the <b>CC Served Data Sheet</b> data into FASAMS for their programs AND continue to submit CC <b>Served Data Sheet</b> in Template 21, until such time as FASAMS enhancement work is done, and MEs and Network Service Providers have time to update their systems. The target date to eliminate Template 21 is <b>7/1/2020</b>.</li> </ol>			

Table 10: Plan for Integrating Conditional Release Data Elements into FASAMS			
Contract Reference	Data Set	Total Number of Data Elements	Number of Data Elements in FASAMS
Template 22	Conditional Release	23	20
DCF Recommendations			
<p>1. FASAMS already collects 20 of the 23 data elements in Template 22.</p> <p>2. The remainder of the Conditional Release data elements in Template 22 requires the following changes in FASAMS:</p> <p><b>2.1.</b> In Discharge Subentity of Admission, add the following values for <b>DischargeReasonCode</b>:</p> <ul style="list-style-type: none"> <li>▪ 35 for Placed on Conditional Release</li> <li>▪ 36 for completed Conditional Release</li> <li>▪ 37 for Returned to Competency, Determined Non-Restorable</li> <li>▪ 38 for Successfully Completed Conditional Release with Court Order</li> <li>▪ 39 for Unsuccessfully Completed Conditional Release (6 months)</li> </ul> <p><b>2.2.</b> In Table 15 of Appendix 1, add a new <b>ReferralSourceCode</b> value of 42 for Conditional Release.</p> <p><b>2.3.</b> In Legal Subentity of PerformanceOutcomeMeasure, add a new field for <b>LegalChargeCode</b>. Create a new code Table 20 for LegalChargeCode values in Appendix 1.</p> <p><b>Validation Rules:</b></p> <ul style="list-style-type: none"> <li>• This new field is required for Initial Admission, Transfer Admission, Transfer Discharge, and Final Discharge and optional for Transfer Admission and Transfer Discharge Validation Rules:</li> <li>• Must be a valid LegalChargeCode value. Refer to the LegalChargeCode in the new Table 20 Data Code values in Appendix 1 of Pamphlet 155-2.</li> <li>• Required if CompetencyStatusCode is 2 (NGI) or 3 (ITP) or if (ArrestsInLast30DaysKnownCode is 1 (Yes) and ArrestsInLast30DaysNumber is greater than 0)</li> <li>• ArrestsInLast30DaysNumber is greater than 0)</li> </ul> <p><b>2.4. Conditional Release Placements-</b> this field can be derived using the new values for DischargeDestinationCode and</p>			

Table 10: Plan for Integrating Conditional Release Data Elements into FASAMS			
Contract Reference	Data Set	Total Number of Data Elements	Number of Data Elements in FASAMS
Template 22	Conditional Release	23	20
DCF Recommendations			
<p>ReferralSourceCode.</p> <p>3. Effective 7/1/2019, all providers should continue to report Conditional Release data into FASAMS for their programs AND continue to submit the Conditional Release spreadsheet in Template 22, until such time as FASAMS enhancement work is done, and MEs and Network Service Providers have time to update their systems. The target date to eliminate the entirety of Template 22 is <b>7/1/2020</b>.</p>			

Table 11: Plan for Integrating Forensic Diversion Data Elements into FASAMS			
Contract Reference	Data Set	Total Number of Data Elements	Number of Data Elements in FASAMS
Template 23	Forensic Diversion	7	5
DCF Recommendations			
<p>1. FASAMS already collects 5 of the 7 data elements in Template 23.</p> <p>2. The remainder of the Forensic Diversion data elements requires the following changes in FASAMS:</p> <p>2.1. In Waitlist Data Set, add the following <b>OutcomeCode</b> values:</p> <ul style="list-style-type: none"> <li>▪ 10 for Diverted from SMHTF Admission</li> <li>▪ 11 for Pre-Commitment and Diverted from SMHTF Admission Post Commitment</li> </ul> <p>2.2. In Legal Subentity of the PerformanceOutcomeMeasure, add a new data element for Forensic Diversion Type as follows.</p> <p>2.2.1. <b>ForensicDiversionTypeCode</b></p> <p>This field describes the type of forensic diversion for the person being admitted. This data element is required in Template</p>			

Table 11: Plan for Integrating Forensic Diversion Data Elements into FASAMS			
Contract Reference	Data Set	Total Number of Data Elements	Number of Data Elements in FASAMS
Template 23	Forensic Diversion	7	5
DCF Recommendations			
<p>23 for data needed to produce the Forensic Diversion Report per Circuit, County, and Month. Valid values include one of the following:</p> <ul style="list-style-type: none"> <li>1 for Pre-Commitment Diversion</li> <li>2 for Post-Commitment Diversion</li> <li>3 for Diversion with Non-Violent Offences</li> <li>4 for Diversion to Jail-Based Competency Restoration</li> <li>5 for Diversion to Conditional Release</li> <li>6 for 1 and 3 above</li> <li>7 for 1 and 4 above</li> <li>8 for 1 and 5 above</li> <li>9 for 2 and 3 above</li> <li>10 for 2 and 4 above</li> <li>11 for 2 and 5 above</li> </ul> <p><b>Validation Rule:</b></p> <ul style="list-style-type: none"> <li>• This field is required for Initial Admission, Transfer Admission, Transfer Discharge, and Final Discharge and optional for Transfer Admission and Transfer Discharge.</li> </ul> <p><b>3.</b> Effective 7/1/2019, all providers should continue to report Forensic Diversion data into FASAMS for their programs AND continue to submit the Forensic Diversion spreadsheet in Template 23, until such time as FASAMS enhancement work is done, and MEs and Network Service Providers have time to update their systems. The target date to eliminate Template 23 is <b>7/1/2020</b>.</p>			

<b>Table 12: Plan for Integrating Forensic Multidisciplinary Team Data Elements into FASAMS</b>			
<b>Contract Reference</b>	<b>Data Set</b>	<b>Total Number of Data Elements</b>	<b>Number of Data Elements in FASAMS</b>
<b>Template 25</b>	<b>Forensic Multidisciplinary Team</b>	<b>14</b>	<b>11</b>
<b>DCF Recommendations</b>			
<ol style="list-style-type: none"> <li>1. FASAMS already collects 11 of the 14 data elements in Template 25.</li> <li>2. The remainder of the Forensic Multidisciplinary Team data elements requires the following changes in FASAMS:               <ol style="list-style-type: none"> <li>2.1. <b>Admission Date</b> – Add a ReferralSourceCode value of 42 for FMT in Table 15 of Appendix 1. FMT AdmissionDate will be the AdmissionDate, where TypeCode is 1 (Initial Admission) or 2 (Transfer Admission) and ReferralSourceCode value is 42 for FMT.</li> <li>2.2. <b>Discharge Date</b> – Add a DischargeDestinationCode value (rather than DischargeReasonCode value) of 41 for FMT. FMT DischargeDate will be the DischargeDate, where TypeCode is 1 for Transfer Discharge or 2 for Final Discharge, and the DischargeDestinationCode value is 41 for FMT.</li> <li>2.3. <b>Legal Status</b> - this can be derived using the combination of existing fields, i.e., CompetencyStatusCode and LegalStatusCode</li> </ol> </li> <li>3. Effective 7/1/2019, all providers should continue to report Forensic Multidisciplinary Team data into FASAMS for their programs AND continue to submit the Forensic Multidisciplinary Team spreadsheet in Template 25, until such time as FASAMS enhancement work is done, and MEs and Network Service Providers have time to update their systems. The target date to eliminate the entirety of Template 25 is <b>7/1/2020</b>.</li> </ol>			

**4. BENEFITS**

- 4.1. The enhancements will have a significant “Value Added” to the current system functionality
- 4.2. The enhancements will resolve the SAMH data issues identified by the DCF Secretary as “administrative burdens” for submitting entities

**5. Risks**

- 5.1. The enhancements will require submitting entities to update their data systems, collect and submit new data elements.