



FEI Systems

Connecting Every Dimension of
Health and Human Services

FASAMS Requirements Document

Create Pamphlet Chapter Companion Documents WI 475759

Created by: Jesse Lindsey

Dated: 9/28/2021

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GENERAL

VERSION CONTROL

Date	Version	Author(s)	Brief Description of Change
9/28/2021	1.0	Jesse Lindsey	Initial document creation
11/12/2021	1.1	Renee Sessions	Update document with requirements
11/18/2021	1.2	Jesse Lindsey	Update document and add estimates

STAKEHOLDERS

Role	Name
FEI Implementation Manager	Jesse Lindsey
FEI Account Manager	Kristyn O'Reilly
FEI Product Manager	Jessica Knott
DCF OITS Project Director	Nathan McPherson
DCF SAMH Project Sponsor	Richard Power
DCF Business Analysts	Gregory Nix / Victor Gaines

SUPPORTING DOCUMENTS AND REFERENCES

- Workflow URL: https://unite.feisystems.com/collab/FASAMS/_layouts/15/WrkStat.aspx?List=8ce40825-59bf-44fe-8720-c2e35c1485eb&WorkflowInstanceId=%7bE77F5690%2d43FC%2d4BB6%2dAE4A%2dE8A27A8538EF%7d

TERMS AND DEFINITIONS

Terms	Description

SCOPE

INITIAL REQUEST & ASSUMPTIONS

Business Statement

Submitting Entities have requested instructional material that provides condensed submission guidelines for FASAMS pamphlet chapters 3 through 10.

Scope Definition

FEI will create chapter companion documents to function as quick reference guides (1-2 pages) that outline data set entities and fields and identify what is required versus optional.

Assumptions, Constraints, Dependencies

-

EXISTING FUNCTIONALITY

The existing FASAMS chapter documentation contains necessary detailed information and will not change.

PROPOSED FUNCTIONALITY

The new companion documents will supplement existing pamphlet documentation for the following pamphlet chapters.

- Chapter 3 – Provider
- Chapter 4 – Client
- Chapter 5 – Treatment Episode
- Chapter 6 – Service Event
- Chapter 7 – Waiting List
- Chapter 8 – Acute Care
- Chapter 9 – Subcontract
- Chapter 10 – Contract Target

The new companion documents will provide condensed submission guidelines in a 1- or 2-page format, including an overview of data set entities and fields, plus whether fields are required or optional.

INITIAL ESTIMATE/ QUOTE HISTORY

Phase/ Quote Date	TFS Item #(s)	Description	Estimate/ Quote
10/20/2021	475759	Initial Estimate	Medium
11/18/2021	475759	Final Estimate	Final Estimate: Analysis - 80 Dev – N/A Test – N/A Acct / Project Management - 6 Total - 86

REQUIREMENTS

NOTE: this section will update as the Managing Entity provide recommendations. DCF has asked this document be approved prior to the Requirements section being finalized because the MEs will be providing input through the companion guide development process.

This section will describe the configuration of the chapter companions including the key for how to use and read the companion guides. This enhancement does not require development work.

1. CREATE PAMPHLET CHAPTER COMPANION DOCUMENTS

Req. ID	Requirement	Ref. ID	Dev	QA
1.0	Create companion documents for FASAMS pamphlet chapters 3 through 10 containing condensed submission guides			

Req. ID	Requirement	Ref. ID	Dev	QA
1.0.1	Create a table that shows the following for all FASAMS data sets: <ul style="list-style-type: none"> • Submitted Data Set • Submitted Entity • Submitted Data Element • Validating Data Set • Validating Entity • Validating Data Element 		<input type="checkbox"/>	<input type="checkbox"/>
1.0.2	Additional information will be added to this as the document evolves		<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>