Overview for Completing Modules (Times approx. 35-40 minutes):

You will be watching and listening to presentations, as well as completing pretests, reviews, and post-tests. You may take as much time as you need, but please complete each module in one uninterrupted period; leaving and returning to continue will require you to re-take the pretest.

1. On the Eligibility Training page, click on the link for the module you wish to run; do not use your browser back or forward arrows at any time during the presentation.
2. The Module will start with an introduction and overview, followed by a pretest.
3. For the pretest, follow the on-screen instructions to begin; once completed, your results will appear on the screen.
4. To proceed to the content of the module, click the “right arrow” at the bottom of the screen.
5. At the end of the each topic, you will be given a practice review, which will ask questions on the topic in that module, to make sure you understand the information presented. Upon completion, you can proceed to the second topic in the module, after which you will complete a second practice review. Once you complete the second topic and practice review, follow the on-screen instructions to proceed to the post-test.
6. Upon completion of the module post-test, you will receive your score and have the opportunity to review your answers.

Requirements to run:
- A supported Internet browser (Internet Explorer, Netscape, or Firefox)
- Flash player
- Disabled popup blocker
- Audio capabilities
- An available printer

Assistance with Flash Player:
Adobe Flash Player 8 or higher is required. If you do not have this version, install the most current version of Flash player from the Adobe website at www.adobe.com/shockwave/download/

Popup Blockers:
You will need to disable popup blockers in your browser, as the more recent versions of browsers have a built-in popup blocker by default.

Firefox
1. Click Tools > Options…
2. Click Content;
3. Make sure checkbox for “Block Popup Windows” is not selected.

Internet Explorer
1. Click Tools > Popup Blocker;
2. Turn the popup blocker off.

Netscape 7.1 or 7.2
1. Select “Popup Windows.”
2. Uncheck Block unrequested sites (ensure the Block Popup Windows checkbox is not selected).

Questions / Need Assistance:
For concerns or questions related to the Eligibility Training Modules, contact: Sammie Reimers at 850-487-0037.