



# CHILD CARE FACILITIES SERVING ONLY SCHOOL-AGE CHILDREN TRAINING REQUIREMENTS

## Child Care Standards

[65C-22.008\(4\)](#), Florida Administrative Code

All child care personnel are required to complete **40 hours** of mandated training.

### Important Timeframes

#### Introductory Training

Child care personnel must begin training **within the first 90 days** of employment in the child care industry by:

- starting a training course,
- taking a child care competency exam, *or*
- earning an educational exemption.

All of the 40-hour required training **must be completed one (1) year** from the date the training began. Child care personnel must pass [competency exams](#) for the 40 hours of training to demonstrate their competency or receive an [educational exemption](#).

#### Additional Training Requirement

All staff must complete training in the use and operation of a fire extinguisher. This training is not offered by the Department.



Within First 90 Days of Employment



One (1) Year From Date Training Began



Within First 30 Days of Employment

### Training

The 40-hour training for child care personnel working in facilities serving only school-age children can meet by completing:

- Child Care Facility Rules and Regulations (RNRF – 6 hours)
- Health Safety and Nutrition (HSAN – 8 hours)
- Identifying and Reporting Child Abuse and Neglect (CAAN – 4 hours)
- Understanding Developmentally Appropriate Practice (UDAP – 5 hours)
- School Age-Appropriate Practices (SAPR – 5 hours)

**Total: 28 hours**  
**(see page 2 for options for the remaining 12 hours)**

The remaining 12 hours must be met by one of the following options:

### Option 1

Completion of the following online course:

- Achieving and Maintaining Quality in Afterschool Programs for Child Care Professionals (AMAP – 12 hours)

### Option 2

Completion of specialized school-age training, provided by a national organization or affiliates of a national organization with a demonstration of competency through passage of examination(s) or completion and assessment of a Professional Resource File (portfolio of materials that demonstrate competency). *Note: This option does not require passage of a DCF Office of Child Care Regulation Competency Exam because the competency demonstration is part of the training program. This option will be verified during a licensing inspection.*

### Option 3

Completion of the following Department online courses:

- Child Growth and Development (CGDR – 6 hours)
- Behavioral Observation and Screening (BOSR – 6 hours)

## Annual In-service Training

July 1 – June 30

Upon completion of introductory training requirements, child care personnel must complete a minimum of 10 hours or 1.0 [Continuing Education Unit \(CEU\)](#) of in-service training during the state's fiscal year beginning July 1 and ending June 30. *Note: College courses concentrating on children ages birth through twelve will be accepted.* Documentation of the in-service training must be recorded on the [CF-FSP Form 5268](#) and included in the child care facilities' personnel records.



How to register for [instructor-led](#) and [online](#) courses



[Register](#) for courses