

Template 30
Proviso Project Return on Investment Report



Purpose: This report serves to track the progress of proviso projects and quantify the return on investment, in both financial and human terms. This report should be completed quarterly and submitted to the managing entity (ME) by October 15, January 15, April 15, and July 15.

General Information

Year General Appropriations Act Specific Appropriation #: _____ ME: _____

Provider: _____ Project Name: _____

*Project Start Date: _____ Allocation Amount: \$ _____

Reporting Period: ☐ Quarter (Q) 1 (July-Sep) ☐ Q 2 (Oct-Dec) ☐ Q 3 (Jan-March) ☐ Q 4 (April-June)

Brief Project Description

Target Population: _____

Length of Services: _____

Description of Services Offered: _____

Expected Outcomes: _____

Location of Service Provision: _____

Staffing Plan and Credentials: _____

Project Goal(s): _____

Outputs and Outcomes

Contract Targets: _____

Unduplicated number of individuals served: Reporting Period _____ Year to Date _____

If not a service project, list applicable outputs (i.e., # of individuals trained, # of site impressions, etc.) _____

Treatment/Service Outcomes (i.e., improvement in functioning, decrease in substance use, increase in employment or school attendance, increase in recovery capital, etc.) _____

If applicable, describe a success story: ☐ N/A _____

Cost

Expenditures: Reporting Period \$ _____ Year to Date \$ _____

Cost per person: \$ _____ (Divide Year to Date Expenditures by Year to Date Unduplicated # of individuals served)

Cost Avoidance: _____
