

## Guidance 8 Assisted Living Facilities with Limited Mental Health (ALF-LMH) Licensure

**Contract Reference:** *Sections A-1.1 and C-1.3.2, C-1.1.7*  
**Authorities:** *Sections 394.4574, and 429.075, F.S.*  
**Frequency:** *Ongoing*  
**Due Date:** *Data report from monitoring due annually with July data submission;*  
**Discussion:**

The Managing Entity is responsible for mental health residents who are not enrolled in a Medicaid health plan and shall, pursuant to s. 394.4574, F.S., assume the responsibilities of the Department, to assure that its contracted providers complete the following actions:

- A mental health resident as defined in s. 394.4574(1), F.S., has been assessed by a mental health professional and determined to be appropriate to reside in an ALF-LMH.
- A cooperative agreement to provide 24/7 emergency access information is developed between the mental health care services provider and the administrator of the ALF-LMH;
- A case manager is assigned for each mental health resident and that person facilitates the completion of the community living support plan and cooperative agreement;
- The community living support plan to identify needs and services has been prepared by a mental health resident and a case manager in consultation with the administrator of the facility;
- Assist the mental health resident in carrying out the activities identified in the individual's community living support plan;
- The ALF is provided with documentation that the individual meets the definition of a mental health resident; and
- An annual plan is submitted as a component of **Template 4 - Managing Entity Annual Business Operations Plan** that includes:
  - A training plan to comply with s. 429.075, F.S.;
  - Public Input for regional ALF-LMH Plan as required pursuant to s. 394.4574 (3), F.S.; and
  - A description of how the requirements of s. 394.4574, F.S., will be met, including a sample that will ensure monitoring of not less than 20 per cent of LMH-ALFs.

The Managing Entity may use the following forms, provided in **Template 5 – ALF-LMH Forms**, for implementation of this section of law.

- ALF Monitoring Tool, Effective FY 2012;
- Combined Community Living Support Plan and Cooperative Agreement Template; and
- ALF-LMH Annual Plan Template.

A report will be submitted annually, in July for the prior fiscal year that aggregates data captured from the ALF Monitoring Tool. The report will indicate the percentage of mental health providers that are in compliance with each standard and any corrective actions taken.