**INDEPENDENT LIVING SERVICES ADVISORY COUNCIL (ILSAC)**

Planning Meeting

2/24/25 1:00-3:00 PM EST

Microsoft Teams: Meeting ID: 286 974 309 65  
Passcode: vQ2fQ7Dk

***Please note the following agenda is for reference purposes only. To eliminate unnecessary delays for the public and the council, the Chairs at their discretion may deviate from the published agenda.***

AGENDA AND MINUTES

Attendance: Andrea Ziglar, Stephanie Lucas, Melody Kohr, Lasondra Fatenberry, Brian McMillian, Alison Fulford, Sara Pham, John Watson, Kyle Johnson, Melissa Jagger, Adam Briggs, Margie Dotson, Christine Federick, Melody Kohr, Regina Watson, Opal Ringo, Heather DeFranco, Demarco Mott, Aliris Dickens and Cal Walton.

1. **Welcome, Review of December 2024 and January 2025 Meeting Minutes, Agenda Overview**

* Motion to approve last month’s minutes made by Alison Fulford and seconded by Sara Pham; minutes accepted.

1. **Review CBC Data Collection Summary PowerPoint**

* Subcommittee was formed and worked on reviewing CBC data collection and prepared a PowerPoint, it was reviewed with the group.
* Regina asked if there is anything missed in the data collection.
* Andrea reviewed some of the best practices by some of the CBC’s.
* EFC process definition, this was the largest section. Most CBC’s have some type of reporting tool they use and discuss the eligibility during transition.
* Andrea asked the group if they thought youth are being offered EFC.
* How does your agency identify youth for EFC.
* Legal barriers to Title IV-E, some CBC’s reported some barriers on the back end of the process.
* Explain your referral or case transfer process for EFC. Most CBC’s, at least half have no formal process. Regina asked how many CBC’s run-in house versus sub-contracted which is two.
* Any youth have modifications to license care, yes.
* Approved program to remove barriers to employment, yes. Some are Goodwill, Career Source, Voc Rehab, Day Treatment for disabilities, etc.
* How are you measuring success in these programs. Most have contact with the providers, three meet with the young adults and review resumes. A few have expectations at the beginning of the program.
* What questions are discussed during a judicial review: Qualifying Activity, Living Arrangements, Case Plan Compliance, Finances, etc.
* Are all EFC hearings held in front of the same judge/magistrate, 65 percent said no
* Next section is community engagement and support: comprehensive approach, building strong relationships with community providers, etc. MOU’s with stakeholders to benefit the youth, formal agreements, ongoing outreach, etc. Some best practices were shared as well.
* Explain your efforts to encourage youth to participate in various activities: many reports similar practices.
* Who attends court hearings: supportive adult, mentor, GAL/AAL, APD Waiver Support Coordinator, community service providers and other. WATCH with Safe Children Coalition.
* Next section is accountability. How well have you integrated ILS since your IL training. Several responded to recent/upcoming trainings. Who is invited to the transition planning meeting: GAL/AAL/DJJ/Legal, Housing, Transition staff. How do you prepare with young adults before court hearings: IL Case Manager, CLS, etc. Throughout the last year, what has your agency done differently to facilitate successful transition from EFC: 5 reported focuses on PESS, Housing, etc.
* Next is Housing, what other systems of care have you attempted or connected youth: APD, Area Mental Health, CAT/FACT. Describe efforts to collaborate with Public Housing to access FYI/UP housing vouchers, Homeless Services COC for rapid rehousing or supportive housing and Tax Credit Housing Developers. HFC reported 3 PHA’s, C2 with housing authority, etc. How many youths were released without an approved housing arrangement: one reported 50 but this will be looked at closer. What are the reasons why EFC supervised living arrangements were not approved: Extremely high board rates, Hazardous or unsafe living arrangement, Inadequate sleeping arrangements, Failed home assessments, Legal, etc. In your experience has your
* Regina asks if the funding related to if they can’t afford it on their own or readiness, Andrea will get additional information on this.

1. **Calendar of Activities for 2025**

* Andrea wanted to discuss meeting; Regina lets work on the calendar and then the topics. If we are looking at the face to face if in June and July. Andrea, were we meeting the 2nd Monday of each month, Cal replied yes. Andrea got one request for a different time. Melody is the only one in a different time zone, if we can move it up an hour. Cal suggest only one meeting a month, Regian agrees but we will have to plan for the workgroups will meet. Andrea asks Cal if the workgroups could schedule a meeting if they give enough notice. Cal explains that DCF must be on all the workgroup’s meetings.
* Agreement was to meet on the 2nd Monday’s from 9:30-12:30 and we will not do separate meetings for workgroups.
* Andrea for report writing, are we agreeable for the two back-to-back meetings: none opposed. Christine offered to host in Ft. Lauderdale. Regina suggested to set it for Orlando and the June writing meeting location will be in Orlando voted by Adam, Margie, Sara and Alison to be held on June 16th and 17th. Sara will reserve the Sunshine Health welcome center.
* Andrea at the January meeting we said that our designated topics would be EFC outcomes, and case planning. This year’s question is, how do you achieve permanency if you successfully comply with your case plan. Cal asked about the bench book, is that something we want to do as well, and we have a bench book statewide when it comes to EFC? Regina would hold that until the CWIS system changes. How do we define it and then the Judges would know. Cal, maybe Ginger could do a workshop.
* Reviewed/updated Action Deck.
* Andrea will ask Ginger if she can present at the next meeting.
* Workgroups, Cal maybe we can talk about two of the qualifiers like high school or going to college or GED then we can do benchmarks for each one.

1. **Member Attendance, Final Rounds & Public Comments**

* Adam Briggs, Alison Fulford, Sara Pham, Margie Dotson and Heather DeFranco.
* Next meeting is March 10, 2025.
* Meeting adjourned at 3:54 PM.

1. **Adjourn**