**Template 11**

**Managing Entity Monthly Progress Report**

**Contract Reference:** *Sections A-1.1.3 and F-3.1.2*

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| --- | --- | --- | --- |
| **Managing Entity:** |  | **Contract Number:** |  |
| **Services For**  *(mm / yy)* |  | **Submission Date:** |  |
| **Prepared By:**  *(name and title)* |  | | |

| **Table 1 - Managing Entity Process Measures** | **Annual Target** | **Performance This Period** | **Year to Date Performance** |
| --- | --- | --- | --- |
| **Systemic Monitoring:**  ***Measures E-1.1 through E-1.3***  On-Site monitoring of no less than twenty percent of all Network Service Providers each fiscal year. Each fiscal year, the Managing Entity shall monitor a minimum of: | 7% by 12/31  15% by 3/31  20% by 6/30 |  |  |
| **Block Grant Implementation:**  ***Measures E-1.5 and E-1.6***  Of the annual amount for each specified fund source appropriated to the Managing Entity, the following minimum percentages of each fund’s amount shall be documented as expended in compliance with the applicable allocation standard: | 50% by 12/31  100% by 6/30 |  |  |
| Substance Abuse Prevention Services |  |  |
| HIV Early Intervention Services |  |  |
| Substance Abuse Services for Pregnant Women |  |  |
| Coordinated Specialty Care for Early Serious Mental Illness |  |  |
| CMHBG Core Crisis Services Set-Aside |  |  |
| **Implementation of General Appropriations Act:**  ***Measures E-1.7 through E-1.8***  The Managing Entity shall meet 100% of the following requirements, by September 30: Implementation of Specific Appropriations, demonstrated by contracts with Network Service Providers; and Submission of all plans, pursuant to **Exhibit B1**. | 100% by 9/30 |  |  |
| For each Process Measure where the Year to Date process measure performance falls below the Annual Target, attach a brief narrative describing each of the following elements.   1. Any systemic challenges, obstacles, or other operational considerations within the Managing Entity’s scope which are identified as significant factors underlying the unsatisfactory process measures. 2. Any extenuating circumstances beyond the Managing Entity’s scope which are identified as significant factors underlying the unsatisfactory process measures. 3. Efforts the Managing Entity has undertaken to support improved process during this reporting period. 4. Efforts the Managing Entity will undertake in the future to support improved process during subsequent reporting periods. | | | |

| **Table 2 – Network Service Provider Performance Measures** | **Annual Target** | **Minimum Acceptable Network Performance** | **Performance This Period** | **Year to Date Performance** |
| --- | --- | --- | --- | --- |
| **Network Service Provider Compliance:**  ***Measure E-1.4***  Subcontracted services within the Managing Entity’s service location shall achieve a minimum of 95% of the annual target levels for each of the following Network Service Provider Measures. This measure shall be demonstrated on an annual basis. This measure shall be calculated as an aggregate of all applicable services reported by all subcontracted Network Service Providers taken collectively. | | | | |
| **Adult Community Mental Health** | | | | |
| Average annual days worked for pay for adults with severe and persistent mental illness | 40 | 38 |  |  |
| Percent of adults with serious mental illness who are competitively employed | 24% | 22.8% |  |  |
| Percent of adults with severe and persistent mental illnesses who live in stable housing environment | 90% | 85.5% |  |  |
| Percent of adults in forensic involvement who live in stable housing environment | 67% | 63.7% |  |  |
| Percent of adults in mental health crisis who live in stable housing environment | 86% | 81.7% |  |  |
| **Adult Substance Abuse** | | | | |
| Percentage change in clients who are employed from admission to discharge | 10% | 9.5% |  |  |
| Percent change in the number of adults arrested 30 days prior to admission versus 30 days prior to discharge | 15% | 14.3% |  |  |
| Percent of adults who successfully complete substance abuse treatment services | 51% | 48.5% |  |  |
| Percent of adults with substance abuse who live in a stable housing environment at the time of discharge | 94% | 89.3% |  |  |
| **Children’s Mental Health** | | | | |
| Percent of school days seriously emotionally disturbed (SED) children attended | 86% | 81.7% |  |  |
| Percent of children with emotional disturbances (ED) who improve their level of functioning | 64% | 60.8% |  |  |
| Percent of children with serious emotional disturbances (SED) who improve their level of functioning | 65% | 61.8% |  |  |
| Percent of children with emotional disturbance (ED) who live in a stable housing environment | 95% | 90.3% |  |  |
| Percent of children with serious emotional disturbance (SED) who live in a stable housing environment | 93% | 88.4% |  |  |
| Percent of children at risk of emotional disturbance (ED) who live in a stable housing environment | 96% | 91.2% |  |  |
| **Children’s Substance Abuse** | | | | |
| Percent of children who successfully complete substance abuse treatment services | 48% | 45.6% |  |  |
| Percent change in the number of children arrested 30 days prior to admission versus 30 days prior to discharge | 20% | 19.0% |  |  |
| Percent of children with substance abuse who live in a stable housing environment at the time of discharge | 93% | 88.4% |  |  |
| For each Network Service Provider Measure where Year to Date performance falls below the Minimum Acceptable Network Performance, attach a brief narrative describing each of the following elements.   1. Any provider-specific challenges, obstacles, or other operational considerations which are identified as significant factors underlying the unsatisfactory level of performance. 2. Any extenuating circumstances beyond the Managing Entity’s scope which are identified as significant factors underlying the unsatisfactory level of performance. 3. Efforts the Managing Entity has undertaken to support improved performance during this reporting period. 4. Efforts the Managing Entity will undertake in the future to support improved performance during subsequent reporting periods. 5. Any region-wide guidance, capacity, training, or other logistical supports needed to support improved performance during subsequent reporting periods. | | | | |

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| **Table 3 - Network Service Provider Output Measures – Persons Served** | | | | | |
| **Annual Persons Served Targets – Unduplicated Individuals Served**  ***Measure E-3***  To demonstrate delivery of the Service Tasks detailed in Section C-1, and the subcontract content requirements of Section C-2.3, the Managing Entity shall ensure the Network cumulatively reaches the annual output measures in Exhibit E, Table 5. | | | | | |
| **Service Category** | | **FY Target** | **Month to Date** | **Quarter to Date** | **Year to Date** |
| **Adult Mental Health** | Residential Care |  |  |  |  |
| Outpatient Care |  |  |  |  |
| Crisis Care |  |  |  |  |
| State Hospital Discharges |  |  |  |  |
| Peer Support Services |  |  |  |  |
| **Children's Mental Health** | Residential Care |  |  |  |  |
| Outpatient Care |  |  |  |  |
| Crisis Care |  |  |  |  |
| **Adult Substance Abuse** | Residential Care |  |  |  |  |
| Outpatient Care |  |  |  |  |
| Detoxification |  |  |  |  |
| Women’s Specific Services |  |  |  |  |
| Injecting Drug Users |  |  |  |  |
| Peer Support Services |  |  |  |  |
| **Children's Substance Abuse** | Residential Care |  |  |  |  |
| Outpatient Care |  |  |  |  |
| Detoxification |  |  |  |  |
| Prevention |  |  |  |  |