



## INDEPENDENT LIVING SERVICES ADVISORY COUNCIL (ILSAC)

### Report Writing Session

July 15, 2024, 1:00-3:00 PM EST  
Microsoft Teams: Meeting ID: 214 284 304 119  
Passcode: M6jJKC

*Please note the following agenda is for reference purposes only. To eliminate unnecessary delays for the public and the council, the Chairs at their discretion may deviate from the published agenda.*

### AGENDA AND MINUTES

- Completed attendance

2024 ILSAC Meeting Dates:	Organization	Email Address	Position	July 7/15
<u>Member Name:</u>				
Adam Briggs	CareerSource Inc	<a href="mailto:abriggs@careersourceflorida.com">abriggs@careersourceflorida.com</a>	Council Member	Absent without notice
Alison Fulford	Department of Juvenile Justice	<a href="mailto:Alison.fulford@fdjj.gov">Alison.fulford@fdjj.gov</a>	Council Member	Present via Zoom
Christine Frederick	FLITE Center	<a href="mailto:christine@litecenter.org">christine@litecenter.org</a>	Co-Chair	Absent with notice
Demarco Mott	Youth with lived experienced (PESS)	<a href="mailto:Demarco_dea@hotmail.com">Demarco_dea@hotmail.com</a>	Council Member	Present via Zoom
Dietra Barfield	Camelot Community Care	<a href="mailto:dbarfield@camelotcommunitycare.org">dbarfield@camelotcommunitycare.org</a>	Council Member	Present via Zoom
Eileen Geisler	Child Net CBC	<a href="mailto:egeisler@childnet.us">egeisler@childnet.us</a>	Council Member	Present via Zoom
Heather DeFrancisco	Department of Economic Opportunity	<a href="mailto:heather.defrancisco@myflfamilies.com">heather.defrancisco@myflfamilies.com</a>	Council Member	Present via Zoom
John Watson	DCF Headquarters	<a href="mailto:john.watson@myflfamilies.com">john.watson@myflfamilies.com</a>	Council Member	Present via Zoom
Lynda Thompson	Foster parent (National Foster Parent)	<a href="mailto:Fsfapa.lthompson@gmail.com">Fsfapa.lthompson@gmail.com</a>	Council Member	Absent without notice
Margie Dotson	CCKids CBC	<a href="mailto:margie.dotson@ckkids.net">margie.dotson@ckkids.net</a>	Council Member	Present via Zoom
Maria Batista	Youth Advisory Board	<a href="mailto:Maria.Batista@floridaschildrenfirst.org">Maria.Batista@floridaschildrenfirst.org</a>	Council Member	Absent without notice
Melissa Vergeson	AHCA	<a href="mailto:melissa.vergeson@ahca.myflorida.com">melissa.vergeson@ahca.myflorida.com</a>	Council Member	Present via Zoom
Opal Ringo	APD	<a href="mailto:Opal.Ringo@apdcares.org">Opal.Ringo@apdcares.org</a>	Council Member	Absent without notice
Raul Catuy	Connect the Dots	<a href="mailto:reconnectingthedotsllc@gmail.com">reconnectingthedotsllc@gmail.com</a>	Council Member	Present via Zoom
Regina Watson	Camelot Community Care	<a href="mailto:RWatson@camelotcommunitycare.org">RWatson@camelotcommunitycare.org</a>	Chair	Present via Zoom
Sara Pham	Sunshine Health State Plan	<a href="mailto:sara.e.pham@sunshinehealth.com">sara.e.pham@sunshinehealth.com</a>	Council Member	Present via alternate
Stephanie Lucas	Children's Network of S'w FL CBC	<a href="mailto:Stephanie.Lucas@cnsfwl.org">Stephanie.Lucas@cnsfwl.org</a>	Secretary	Present via Zoom
Tony Delisle		<a href="mailto:tdelisle@ciinof.org">tdelisle@ciinof.org</a>	Council Member	Absent without notice

Check in and discuss progress with report writing. Went in last night- to see where she could put some things together with the report noticed no one had edited report. Stephanie and Dietra clarified that what we had put into the Teams report was final- or at least we thought was final.

Reviewed the information uploaded to the teams draft- to see if what is submitted is final and if anything needs to be added/changed. Suggested coming back on 7/29 to make final edits/finalize the report.

Heather read report for the allowance portion of the report which her team worked on to include problem, recommendation and summary of problem. Mentioned cell phone portion should be included somewhere else in the text so that it fits better within the summary of issue.

Allowance just needs some editing to ensure it flows well and formatting is consistent.

For the FSFN payment guide- just need to e-mail Cal requested changes and he can submit to Marcy- it was around discretionary funding, etc. It doesn't have to necessarily be a recommendation in the report since it can be easily updated thru DCF.- clearly defining incidental and discretionary funding. Did a round to see who was in agreement to ask dept. to update FSFN payment guide now and adding to report that the request has already been completed.

2415 North Monroe Street, Suite 400, Tallahassee, Florida 32303-4190

Consent round taken for this recc and all council members agreed: Dietra's team will e-mail the request to Cal to update payment reference guide with definitions of discretionary and incidental expenses and will indicate that this request is already being addressed in their final report.

Permanent Connections:

John- report is final- just needs to be combined. John read his portion. John cited NYTD reference- but waiting on source information from Diane with NYTD- Cal will f/up.

QA/education/transportation/ - reviewed report and made some additional suggestions about clarifying how some information relates to QA and citing additional references from the newest QO report.

Question posed by Regina- when did 13-17 fall off the charge for ILSAC- Cal was uncertain- but Regina said it is still addressed in FL statute-. How do we confirm at this point that we are required to address 13-17 programs/preparation and transition of young people. Cal provided the history of the evolution and hx of the ILSAC- there was a recc. At the last council- and there was a response to the request last year... need to check back the report from last year's report.

Reviewed group assignments. Meet with teams to make edits/finalize report- and resubmit.

Housing- Demarco, Allison John- Christine

Needs assessment- dietra, sara, demarco margie and maria

QA- Stephanie, Adam, Rul and Eileen.

Round: to determine – have until 4- use time until 4 to get back into groups- or get with groups outside of the meeting- finish discussions and complete writing for portions- get final details on separate summaries that we've already started – take time remaining today- can meet with some check ins over course of next few weeks. Come back on 7/29- can suggest a different date.

Meeting adjourned at 2:36 p.m.