**INDEPENDENT LIVING SERVICES ADVISORY COUNCIL (ILSAC)**

Monday, February 12th, 2024, 1:00– 4:00 pm EST

Microsoft Teams: Meeting ID: 276 667 536 844   
Passcode: F7AZAT

***Please note the following agenda is for reference purposes only. To eliminate unnecessary delays for the public and the council, the Chairs at their discretion may deviate from the published agenda.***

AGENDA

1. **Welcome, Introductions, Review and Acceptance of Meeting Minutes, Agenda Overview**

*Chair*

*No new ILSAC members on the call that need on-boarding. Meeting minutes from previous meeting were shared with committee members for review. There were no corrections/edits needed to the meeting minutes for January 2024 meeting.*

1. **Review of Extended Foster Care Policy: Statue, F.A.C, CFOP**

*The CFOP, FL statute and administrative code were reviewed for EFC. Committee members had the opportunity to ask questions or seek clarification on matters outlined in the CFOP, statute, and administrative code.*

1. **Council Workgroup Discussion: Successes and Barriers; What do we Keep, Change, Destroy?**

*Chair*

*Discussed systemic vs. CBC specific processes. Discussed that CBCs may do things differently that are not set in CFOP, statute or code. Eileen mentioned allowance as an example of this. There was also discussion around case planning, completing transition plans and judicial oversight, and what it looks like to successfully reach independence in EFC. Discussion focused on how things are done differently in each CBC regarding case planning, transition planning, and judicial oversite. Some talk about redefining case planning- suggested more clarity about what should be in the case plan or how the case plan should drive the case, and what the tasks should be in the case plan. Discussion also involved whether we should look at revising the case plan so that perhaps the case plan and transition plan can be combined in some manner rather than having two documents that drive the progress of the EFC case/participation.*

*There was also discussion about additional services that our clients might need if they are parenting or pregnant to include childcare and other resources such as healthy start, parenting classes, etc.*

*Discussed short vs long term goals, and how success looks differently to each client. Discussed breaking long-term goals down into smaller short-term goals and providing guidance toward the achievement of the long term goals.*

*The committee also discussed what a client would need to sustain independent living outside of EFC, i.e. employment, housing, transportation, etc.*

*Will address allowance and needs assessment section specifically in one of the sub work groups.*

1. **Review Continual Improvement Action Deck (CIAD) related to EFC program implementation**

*CoChair*

*Committee decided that we did not need to review the CIAD deck today.*

1. **CBC Data Collection: Status Update on Currently Collected Data.**

*Chair and Secretary*

*Eric is going to double check that we go all of the CBC data collection forms- he will e-mail Regina to confirm.*

*Reminded every committee member to sign and return the roles and responsibilities form today if not already completed and send to the executive board.*

1. **Member Attendance, Requirements, Alternates**

*Secretary- Melissa Verguson and Lynda Thompson were absent*

1. **Final Rounds & Public Comments**

*(Secretary)*

*Discussed subgroups and first subgroup meeting.*

1. **Adjourn**

*Cochair*