



CLICK HERE TO
ACCESS THE PORTAL

The My FL Learn System will be available to all DCF employees on June 23rd, 2023.

DCF employees will access the new learning management system by visiting the website: <https://myflfamilies.csod.com>.

Then click SSO login.

For information on training opportunities and demo sessions for the My FL Learn system, please visit <http://www.myflfamilies.com/my-fl-learn>

How and Where to Access your trainings:

All DCF compliance and agency-related trainings previously accessible in People First will be available in My FL Learn. The Workforce Learning and Development team will begin transitioning all required training assignments from People First to the new system throughout July. All DCF trainings will be inactivated in People First by the end of July. We recommend you use this transition period to familiarize yourself with My FL Learn and attend a virtual demonstration, as mentioned above.

While we encourage all users to begin using the new My FL Learn platform to complete your training, we understand that many users have outstanding training assignments in People First. Any training completed in People First through July 2023 will be recorded in My FL Learn. We will run People First historical reports on a weekly basis and add course completions to your My FL Learn transcript. Please allow at least one week for completions in People First to show up in My FL Learn during this transition time.

What is happening to the People First LMS?

The People First system isn't going away; our agency is just navigating to a system we believe will create a better end-user experience and provide our workforce with a more comprehensive training platform.

Some statewide compliance trainings, such as those required by DMS or DFS, will still have to be completed in People First. When those trainings are assigned, you will be prompted to complete them in People First. You will not lose access to those trainings or your historical training records through People First.

New trainings completed in My FL Learn will not be added to your historical records in People First, however, all trainings in your People First historical records will be transferred to your training transcript in My FL Learn.

I just completed trainings in People First. Will I have to retake them in My FL Learn?

No. Throughout this transition, we are loading historical data from People First into My FL Learn each week. So, if you take training in People First on July 3rd, it will be captured in our weekly report and added to our next historical data load in My FL Learn – it could take up to a week for your training completed in People First to show up on your My FL Learn transcript.



While we have your attention . . . have you heard about our new 365-day Compliance schedule?

In January, our agency moved from the traditional “compliance season” to true 365-day compliance. All agency compliance trainings are now due 365 days after your last completion of each training.

This change to a 365-day compliance season may have created situations where some users show being significantly past due on compliance trainings; however, if you recall, those trainings previously wouldn't have been due until June 30th, 2023.

We ask that all employees and managers/supervisors review and complete any outstanding assignments at your earliest convenience. Remember, any outstanding trainings in People First will be fed into the My FL Learn system during July.

Next steps for DCF Employees:

- Visit the My FL Learn Information page to learn more <http://www.myflfamilies.com/my-fl-learn>
 - Bookmark the My FL Learn Login page <https://myflfamilies.csod.com>
 - Sign in using SSO Login and explore the new system
 - Search for learning opportunities
 - View your transcript to see previously completed trainings
 - Update your My FL Learn Bio with your interests and skills information
- Attend a virtual demonstration (for those unable to attend a virtual demonstration, recorded demonstrations and online training opportunities for the system will be available soon) – training opportunities will be announced on the My FL Learn Information page*

Are you a DCF trainer/facilitator/instructor?

Do you assist with coordinating or scheduling training for the agency or your program area/facility?

Are you a program area administrator who is responsible for managing compliance for a department or segment of our workforce?

If you answered yes to any of these questions please take just a moment to complete [THIS FORM](#) regarding your role in the new My FL Learn system.