

Region Program Improvement Plan

Northwest Region

Strategies

The strategy is the implementation of specific child welfare practices, programs or policies that will be used to make improvements. Please note whether the strategy is an evidence-based, promising research program and whether it is part of a title IV-E demonstration waiver project. Strategies may be directed at making improvements under more than one goal. In those circumstances, identify each of goals.

Key Activities

Succinctly name and describe the key activities associated with the strategy, including a description of the target population(s) and geographic scope. Include the key activities associated with the strategy. Also, identify where technical assistance from the National Capacity Building Center will be requested.

Key activities are metrics such as a process measure, implementation milestone or benchmark, or interim improvement in outcomes or systemic factors. For each key activity, include the projected completion date. Key activities help determine whether the state is on track to make the required changes for implementation of the improvement.

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Goal 1: Children are first and foremost protected from abuse and neglect; safely maintained in their homes, if possible and appropriate; and provided services to protect and prevent removal from their home.			Applicable CFSR Outcomes or Systemic Factors: Safety 1 & 2; Permanency 1 & 2; Well-Being 1 & 3; Systemic Factors: Service Array and Resource Development			
Strategy A: Strengthen and enhance Florida's child welfare practice model			Applicable CFSR Items: 1			
Key Activities	Office and Lead Person Responsible	Evidence of Completion	Data Measure Used to Measure Improvement	Quarter Due	Quarterly Update	Quarter Completed
1. Supervisors, Administrators, Managers and Director will utilize reporting system to monitor and ensure accuracy of seeing victims timely.	Department Data Analyst, Supervisors, Administrators, Managers and Director	All three circuits saw an increase in victims seen for quarter 1. Circuits 2 and Circuits 14 percent of victims seen within 24 hours was above 85%. Circuit 1 is almost there at 84.5% for a total for Quarter 1 for NWR being 85.6% of our victims are seen timely. Data uploaded for evidence.	FL CQI PIP Monitored Cases	Ongoing	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
1.1 Daily and monthly monitoring of victims seen timely will be conducted to ensure completed and accuracy in recording in FSN.	Department Data Analyst, Supervisors, Administrators, Managers and Director	All three circuits saw an increase in victims seen for quarter 1. Circuits 2 and Circuits 14 percent of victims seen within 24 hours was above 85%. Circuit 1 is almost there at 84.5% for a total for Quarter 1 for NWR being 85.6% of our victims are seen timely. Data Uploaded for evidence.	FL CQI PIP Monitored Cases	Ongoing	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
1.2 Performance Management Team meetings will be held quarterly to review supervisor specific performance in seeing victims timely.	Department Data Analyst, Supervisors, Administrators, Managers and Director	One quarterly performance management team meeting was held in Quarter 1 and each supervisor reviewed their units performance on victims being seen timely. Agenda and sign in sheets uploaded to evidence folder.	Florida Safe Families Network (FSFN) data reporting. FL CQI PIP Monitored Cases	Quarter 1-- Ongoing	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	

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2. Pre Commencement activities will reinforce purpose of seeing victims timely to ensure child safety and accurate decision making.	Department Supervisors	Increase in victims seen within 24 hours of Intake. Specifically in Circuit 2 but Circuit 1 and 14, as well.	Florida Safe Families Network (FSFN) data reporting. FL CQI PIP Monitored Cases	Quarter 1 and ongoing	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
3. Decision Support Teams (DST) will be utilized to ensure thorough assessment and accurate decision making for Present Danger and Impending Danger cases requiring an Out of Home Plan.	Department Supervisors and Critical Child Safety Practice Experts (CCSPE)/Training Team	All families requiring an Out of Home Plan will have a DST prior to removal. Northwest Region DST/removal tracking spreadsheet, FSFN and Northwest Region Children's Legal Services spreadsheet both uploaded for evidence.	FL CQI PIP Monitored Cases	Quarter 1 and Ongoing	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
3.1 Safety Management Services (SMS) providers will be included on DST calls.	Department Supervisors and Administrators	SMS providers will participate on DST calls and removal analysis conducted quarterly will show increased engagement with SMS prior to removal Northwest Region DST/removal tracking spreadsheet and removal analysis reviews..	FL CQI PIP Monitored Cases	Quarter 1 and ongoing	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
4. Early engagement and Safety Planning with case management and families will be a priority.	Bay County and Leon County Department Supervisors and Administrators	Early Engagement process was implemented in Bay and Leon Counties and case management is introduced to the families sooner and part of developing impending danger safety planning through team conferencing. Early engagement tracking log and process uploaded for evidence.	FL CQI PIP Monitored Cases	Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
4.1 Children's Home Society case managers will engage with families upon identification of		Early Engagement process was implemented in Bay and Leon Counties and case management is introduced to the families sooner and part of	FL CQI PIP Monitored Cases	Quarter 1	<input checked="" type="checkbox"/> Completed 09/2017 <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	

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Present Danger or Impending Danger.		developing impending danger safety planning through team conferencing. Process has been implemented in Leon and Bay County with CHS. Policy process and sign in sheets uploaded for evidence.				
4.2 *Activity to expand to all 16 counties within the region.		Early Engagement process was introduced to four more counties in August 2017 and in process. Policy process and sign in sheets uploaded for evidence.	FL CQI PIP Monitored Cases	Quarter 2	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
5. Impending Danger Safety Plans will be conducted with case management and Families.	Department Circuit 1: Escambia, Santa Rosa, Okaloosa and Walton Counties	Investigators, case management and families will engage to develop safety plans for their families. In Home Plans will increase and Out of Home Plans will decrease. Early Engagement process was implemented in Bay and Leon Counties and case management is introduced to the families sooner and part of developing impending danger safety planning through team conferencing. Early engagement tracking log and process uploaded for evidence.	FSN and Impending Danger Safety Plan tracking system. FL CQI PIP Monitored Cases	Quarter 2	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
6. Quality performance will be monitored monthly to the supervisor level to ensure accurate assessment and decision making.	Department CCSPE and Training Manager	Increase in performance specific to supervisors related to quality measures and performance. Last quarterly data analysis uploaded for evidence.	,CPI Rapid Safety Feedback (RSF) roll up, removal tracking spreadsheet, Critical Incident Rapid Response and Mini reviews rolled into	Quarter 1 and ongoing	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	

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			the Northwest Region Quality Assessment spreadsheet FL CQI PIP Monitored Cases			
7. Safety Practice Consultants (SPC's) utilized to provide support and technical assistance around safety.	Assistant Director of Family Services, Child Welfare Training and Staff Development Manager, FamiliesFirst Network	Increase in performance related to: assessing and addressing risk and safety concerns Consultation trackers for July-August 2017 provided as evidence of completion.	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 1 (July-Sept 2017)	<input checked="" type="checkbox"/> Completed 09/2017 <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
7.1 SPC's inclusion and participation in Conditions for Return (CFR) staffings for purpose of safety planning.	Assistant Director of Family Services, FamiliesFirst Network	Increase in performance related to: assessing and addressing risk and safety concerns This is occurring; however, FFN has not been tracking this. A column is being added to the consultation tracker to capture these staffings.	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 1 (July-Sept 2017) Anticipated target update: Quarter 2 (Oct-Dec 2017)	<input type="checkbox"/> Completed MM/YYYY <input type="checkbox"/> On/ahead of schedule <input checked="" type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
7.2 SPC's/case management consult within 15 days of case	Assistant Director of Family Services ;	Increase in performance related to: assessing and addressing risk and safety concerns	Quarterly CQI Results (CFSR and	Quarter 2 (Oct-Dec 2017)	<input type="checkbox"/> Completed MM/YYYY <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule	

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transfer for purpose of safety and case planning,	Child Welfare Training and Staff Development Manager, FamiliesFirst Network		Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports		<input type="checkbox"/> No longer applicable	
8. Collaborate with and facilitate integration of Safety Management Services, Wraparound Family Support and Intensive Family Preservation/Reunification service providers as team members through monthly Safety Service Provider Communication calls focused on assessing and addressing strengths/barriers around inclusion.	Contracts and Court Services Team Manager, Assistant Director of Family Services, FamiliesFirst Network	Increase in performance related to: 1) providing services to family to prevent entry or re-entry Minutes of communication calls held during August and September and referral report are provided as evidence. This key activity is no longer applicable as FFN has moved to specialized In-Home Non-Judicial units who will provide Safety Management Services (SMS).	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 1 (July-Sept 2017)	<input checked="" type="checkbox"/> Completed 09/2017 <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input checked="" type="checkbox"/> No longer applicable	
9. Participate in DJJ Lock Out Work Group with DCF and other stakeholders.	Placement and Utilization Team Manager, FamiliesFirst Network	Increase in performance related to: 1) providing services to family to prevent entry or re-entry Notes for July meeting and invite to September meeting provided. This is a recurring meeting held on the third Tuesday of each month.	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring	Quarter 1 (July-Sept 2017)	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	

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			System (OMS) Reports			
10. Contract with Action for Protection to provide training and consultation around safety practice and/or safety planning.	President of FFN, Director of Program Development, Child Welfare Training and Staff Development Manager, FamiliesFirst Network	Increase in performance related to: assessing and addressing risk and safety concerns Contract executed Training Agenda Training Participants	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 3 (Jan-Mar 2018)	<input type="checkbox"/> Completed MM/YYYY <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
11. Senior Leadership and Leadership to complete CFSR training in the CFSR portal for training and capacity building purposes (14.5 CEU's).	FamiliesFirst Network Managers and Supervisors	Increase in performance related to: 1) providing services to family to prevent entry or re-entry 2) assessing and addressing risk and safety concerns Certificate of Completion	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Report	Quarter 3 (Jan-Mar 2018)	<input type="checkbox"/> Completed MM/YYYY <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	

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Goal 1: Children are first and foremost protected from abuse and neglect; safely maintained in their homes, if possible and appropriate; and provided services to protect and prevent removal from their home.			Applicable CFSR Outcomes or Systemic Factors: Safety 1 & 2; Permanency 1 & 2; Well-Being 1 & 3; Systemic Factors: Service Array and Resource Development			
Strategy B: Improve families' ability to provide for their own and their children's needs through quality family assessments, family engagement and appropriate supports to address identified needs.			Applicable CFSR Items: 2, 3, 5, 11, 12, 13, 29			
Key Activities	Office and Lead Person Responsible	Evidence of Completion	Data Measure Used to Measure Improvement	Quarter Due	Quarterly Update	Quarter Completed
1. Training will be geared to specific supervisor needs identified through quality assessment reviews and analysis.	Department Managers	Improvement in accurate decision making as evidence by better quality assessment reviews and analysis. Attendance in training. FSFN, removal tracking spreadsheet, Critical Incident Rapid Response and Mini reviews rolled into the Northwest Region Quality Assessment spreadsheet	Rapid Safety Feedback (RSF) roll up, Florida PIP Monitored Case Review	Quarter 2	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
1.1 Case Application Safety Planning training/Learning Circle.	Department Managers	Improvement in accurate decision making as evidence by better quality assessment reviews and analysis. Attendance in training. Safety Planning Application training was delivered by ACTION for child protection in the NWR in Quarter 1. Sign in sheets attached for evidence.	Florida PIP Monitored Case Review	Quarter 1 & Ongoing	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
1.2 Supervisor Consultation monthly Learning Circles.	Department Managers	Improvement in accurate decision making as evidence by better quality assessment reviews and analysis. Attendance in training. Training/Learning Circle attendance.	Florida PIP Monitored Case Review	Quarter 1	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	

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		ACTION for Child Protection has been coming on site two months out of Quarter 1 doing one on one technical assistance with supervisors via contract with ACTION.				
2. Rapid Safety Feedbacks to include upfront supports will be conducted weekly to ensure accurate decision making on identified investigations.	Department Supervisors, Administrators and CCSPEs	Weekly RSF tracking log and monthly tracking log and analysis will verify upfront supports are being conducted and performance improvement is being made. RSF weekly tracking log and monthly tracking log and analysis.	Florida PIP Monitored Case Review	Quarter 1	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
3 Utilization of Intensive Family Preservation & Reunification Program (IFRP). This program is the HOMEBUILDERS model which is nationally recognized and evidence based. United Methodist Children's Home (UMCH) is FFN's sub-contracted provider for this service. UMCH staffs are certified in the model.	Assistant Director of Family Services, Director of Administration and Special Projects, Contracts and Court Services Team Manager, FamiliesFirst Network	Increase in performance related to: 1) providing services to family to prevent entry or re-entry Monthly report showing referral, wait list, etc. provided as evidence of completion.	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports Utilization Management Tracking System/Reports	Quarter 1 (July-Sept 2017)	<input checked="" type="checkbox"/> Completed 09/2017 <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
4. Continued referral and utilization of ECC model for zero-three target population where danger threat includes substance abuse.	Director of Family Services, Early Childhood Court Team	Increase in performance related to: 1) providing services to family to prevent entry or re-entry 2) assessing and addressing risk and safety concerns	Quarterly CQI Results (CFSR and Rapid Safety Feedback)	Quarter 1 (July-Sept 2017) Move to Quarter 2	<input type="checkbox"/> Completed MM/YYYY <input type="checkbox"/> On/ahead of schedule <input checked="" type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	

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	Manager, FamiliesFirst Network	Utilization Management Tracking System/Reports Move to Quarter 2	Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports			
5.. Post-Reunification Staffings held the 1 st and 5 th month following reunification to assist in identification, assessment, and addressing of safety concerns; development of safety plans or continuing care plans and determining frequency of contact.	Director of Family Services, Assistant Director of Family Services, Director of Program Development, Policy Manager, FamiliesFirst Network	Increase in performance related to: 1) providing services to family to prevent entry or re-entry 2) assessing and addressing risk and safety concerns Tracking logs provided as evidence.	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 1 (July-Sept 2017)	<input checked="" type="checkbox"/> Completed 09/2017 <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
6. Sustain 17:1 caseload ratio through weekly review of workforce resource allocation with adjustments/implementation of support plans as needs identified.	President FamiliesFirst Network	Increase in performance related to 1) engaging children and parents 2) quality assessments 3) providing services to families and 4) achieving case goal	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 3 (Jan-Mar 2018)	<input type="checkbox"/> Completed MM/YYYY <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	

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Goal 2: Children have permanency and stability in their living situations and the continuity of family relationships and connections is preserved for children.			Applicable CFSR Outcomes or Systemic Factors: Safety 2, Permanency 1 & 2; Well-being 1; Systemic Factors: Case Review System, Service Array and Resource Development, Statewide Information System, Foster and Adoptive Parent Licensing, Recruitment and Retention)			
Strategy A: Implement practice initiatives that will improve the permanency and stability of children's living situations.			Applicable CFSR Items: 4, 5, 6, 12, 19, 20, 23, 24, 29, and 35			
Key Activities	Office and Lead Person Responsible	Evidence of Completion	Data Measure Used to Measure Improvement	Quarter Due	Quarterly Update	Quarter Completed
1. Continue DST calls in response to removal rate and impact on placement capacity	President FamiliesFirst Network, Director of Family Services, Assistant Director of Family Services, FamiliesFirst Network DCF Partners	Performance improvement in the areas of: services provided to family to prevent entry or re-entry Tracker logs uploaded into evidence folder.	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 1 FY17-18	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
2. Permanency Roundtables expansion to include entire circuit with focus on permanency for deep end children and children where barriers to permanency are identified.	Director of Program Development, Director of Family Services, Assistant Director of Family Services,	Performance improvement in the areas of: 1) achieving goal 2) appropriate permanency goal 3) meeting child's needs other than education, physical/dental and mental health	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 4 (April-June 2018)	<input type="checkbox"/> Completed MM/YYYY <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	

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	Adoptions Team Manager, Policy FamiliesFirst Network					
3. Expansion of specialized Family Finders Unit circuit wide to identify, locate, inform and evaluate relatives	Director of Family Services, Adoptions Team Manager, FamiliesFirst Network	Performance improvement in the areas of 1) relative search and placement 2) placement stability	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 4 (April-June 2018)	<input type="checkbox"/> Completed MM/YYYY <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
4. Through contract with National Youth Advocate Program (NYAP) increase foster home capacity to meet needs of children with intensive behavioral needs. NYAP utilizes evidence-based practices.	Director of Administration and Special Projects, Contracts and Court Services Team Manager, FamiliesFirst Network	Performance improvement in the areas of 1) placement stability and 2) meeting child's mental/behavioral health needs	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 4 (April-June 2018)	<input type="checkbox"/> Completed MM/YYYY <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
5. Targeted recruitment which considers the unique needs of children and youth in need of foster and adoptive families. Recruitment efforts utilize demographic data to inform	Director of Community Relations, Families First Network	Performance improvement in the areas of 1) placement stability 2) placing siblings together	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews	Quarter 5 (July-Sept 2018)	<input type="checkbox"/> Completed MM/YYYY <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	

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recruiting by identifying characteristics of current foster and adoptive parents as well as children and youth in care. Primary outreach is advertisements online and on Facebook and emails to local agencies, news outlets, and faith-based organizations.			Utilization of CFSR Online Monitoring System (OMS) Reports Meeting recruitment goals			
6. Quality Parenting Initiative (QPI). Work groups focused on identifying and addressing barriers to providing quality services and achieving positive outcomes. Work group participants include stakeholders and agency staff. Foster parents are included in agency policy development and review.	President FamiliesFirst Network, Foster Home Development Team Manager, Assistant Director of Family Services, Early Childhood Court Team Manager, FamiliesFirst Network	Performance improvement in the areas of 1) assessing and addressing child's needs and 2) assessing and addressing caregivers' needs Mentor program spreadsheet provided as evidence. Mentor program established and implemented based on a workgroup established out of QPI initiative.	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 1 (July-Sept 2017)	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
7. Partner with Casey Family Programs to complete Rapid Permanency Reviews to identify barriers and implement strategies aimed at improving timeliness to finalized adoption when child is in a matched placement.	Director of Family Services, Adoptions Team Manager,	Performance improvement in the area of concerted efforts by agency and courts to achieve goal RPR trackers provided as evidence of completion.	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews	Quarter 1 (July-Sept 2017) Begin process Complete Action Plans by Quarter 4	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	

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	FamiliesFirst Network		Utilization of CFSR Online Monitoring System (OMS) Reports	(April-June 2018)		
8. Address legal barriers to permanency through bi-monthly collaborative meetings with DCF, CLS, GAL and court improvement representative.	Director of Family Services, FamiliesFirst Network	Performance improvement in the area of concerted efforts by agency and courts to achieve goal	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 2 (Oct-Dec 2017)	<input type="checkbox"/> Completed MM/YYYY <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
9. ECC monthly stakeholders meetings to continue in Okaloosa County and Escambia Counties. Purpose of meeting will be to assess strengths, needs and to address any barriers to achieving positive outcomes.	Assistant Director of Family Services, Early Childhood Court Team Manager, FamiliesFirst Network	Performance improvement in the area of 1) engaging parents 2) concerted efforts by agency and courts to achieve goal Move to Qtr 2	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 1 (July-Sept 2017) Move to Qtr 2	<input type="checkbox"/> Completed MM/YYYY <input type="checkbox"/> On/ahead of schedule <input checked="" type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
12. Incorporate new approaches to achieving permanency	Big Bend CBC COO & Circuit Operations Managers	Conducting length of stay staffings, residential group care reviews, early childhood court and scrubs to increase permanency. Agendas, tracking logs and notes attached in evidence folder.	Item 6 Florida PIP Monitored Case Review	Ongoing	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	

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12.1 Maintain ongoing permanency staffings with all parties	Big Bend CBC Placement Supervisors	Permanency staffing documentation – FSFN Meeting Module	Florida PIP Monitored Case Review	Ongoing	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
12.2 Implement C2-Specific Approach a. Weekly case scrub activities to assure ongoing attention for long-stayers in foster care. b. Monthly Length-of-Stay/Conditions-for-Return staffings for all children in OHC more than 3 months.	Big Bend CBC a. Placement Supervisors & CMO Program Managers. b. C2 Operations Manager	Permanency staffing documentation – FSFN Meeting Module	Florida PIP Monitored Case Review	Ongoing Ongoing	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
12.3 Implement C14-Specific Approach a. Weekly case scrub activities to assure ongoing attention for long-stayers in foster care. b. Quarterly case scrub/Conditions-for-Return staffings for all children in OHC more than 3 months.	Big Bend CBC a. CMO Program Managers b. C14 Operations Mgr., CMO Program Manager	Permanency staffing documentation – Case note documentation Agendas and emails for scrubs/LOS and CFR attached in folder of evidence.	Florida PIP Monitored Case Review	Ongoing	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
13. Activities Supporting Placement Stability in OHC			Item 4 Florida PIP Monitored Case Review	Ongoing	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
13.1 BBCBC Guiding Principles of Placement: BBCBC formalized the agency’s vision and values	Big Bend CBC Placement Director	Weekly tracking of children placed out of the area	Florida PIP Monitored Case Review	Ongoing	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	

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underpinning its placement-related Operating Policies (in-county placement, placement with siblings, maintaining school enrollment). Principles are the foundation for I/P Staff training and ongoing interactions with Stakeholders.						
13.2 Placement Stabilization Staffings: implemented upon any risk for placement disruption. Identify and institute supports to allow placement stability.	Big Bend CBC Placement Supervisors		Florida PIP Monitored Case Review	Ongoing	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
13.3 QA to assure Foster Parent needs are met: <i>Transactional Surveys</i> upon child placement, child departure and quarterly to address needs for additional information or support to maintain the placement	Big Bend CBC Placement Director	Transactional Survey tool	Florida PIP Monitored Case Review	Ongoing	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
14 Concerted Efforts to Place with Relatives: Maximize utilization of the <i>CLEAR</i> Family-Finder's database – for all children entering LOHC and for long-term stayers in foster care	Big Bend CBC Intake Placement Team		Item 10 Florida PIP Monitored Case Review	Ongoing	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	

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Goal 2: Children have permanency and stability in their living situations and the continuity of family relationships and connections is preserved for children.			Applicable CFSR Outcomes or Systemic Factors: Safety 2; Permanency 1 & 2; Well-being 1; Systemic Factors: Case Review System, Service Array and Resource Development, Statewide Information System, Foster and adoptive parent licensing, recruitment and retention)			
Strategy B: Implement practice initiatives that will help ensure the continuity of family relationships and connections is preserved for children.			Applicable CFSR Items: 3, 7, 8, 9, 10, 11, 20, and 23			
Key Activities	Office and Lead Person Responsible	Evidence of Completion	Data Measure Used to Measure Improvement	Quarter Due	Quarterly Update	Quarter Completed
1. Upon decision that an Out of Home Plan is necessary investigators will seek placement with relatives to ensure family relationships and connections are maintained.	Department Supervisors and Administrators	Increase in relative and non-relative placement. Removal tracking sheet uploaded for evidence.	. Florida PIP Monitored Case Review	Quarter 1 and ongoing	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
1.1 DST calls will address and reinforce placement to determine if a relative or non-relative is a viable option.	Department Supervisors and Administrators	Increase in relative and non-relative placement. FSFN reporting system and removal tracking spreadsheet.	Florida PIP Monitored Case Review	Quarter 1 & Ongoing	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
1.2 CLEAR will be utilized by investigators to seek unknown relatives.	Department Supervisors, Administrators, Managers and Director	The purchasing process for the CLEAR system has been initiated and use should be implemented in Quarter 2.	Florida PIP Monitored Case Review	Quarter 1	<input type="checkbox"/> Completed MM/YYYY <input type="checkbox"/> On/ahead of schedule <input checked="" type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
2. Focus on placement of and keeping siblings together.	FamiliesFirst Network Executive Leadership Team	Performance improvement in areas of: 1) placing siblings together 2) meeting child's mental/behavioral health needs 3) assessing and addressing caregiver needs	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews	Quarter 2	<input type="checkbox"/> Completed MM/YYYY <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	

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			Utilization of CFSR Online Monitoring System (OMS) Reports			
2.1 Re-establish monthly separated sibling staffings	Director of Family Services, Adoptions Team Manager, Placement and Utilization Team Manager, Foster Home Development Team Manager, FamiliesFirst Network	Performance improvement in areas of: placing siblings together Staffing minutes Staffing Schedule Staffing Participants	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 2 (Oct-Dec 2017)	<input type="checkbox"/> Completed MM/YYYY <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
3. Focus on capturing parent/child and sibling visitation activities and concerted efforts to engage parents in visitation.	FamiliesFirst Network Executive Leadership Team	Performance improvement in area of: visiting with parent and siblings in Foster Care	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	See below	<input type="checkbox"/> Completed MM/YYYY <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	

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3.1 Meet with stakeholders to formalize and implement a plan to address visitation between children & incarcerated parents and addressing practices where child visits with parents are disallowed.	President FamiliesFirst Network, Director of Family Services, Assistant Director of Family, Director of Program Development, FamiliesFirst Network	Performance improvement in area of: visiting with parent and siblings in Foster Care Meeting schedule Meeting attendees Plan to address visitation	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 5 (July-Sept 2018)	<input type="checkbox"/> Completed MM/YYYY <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
3.2 Modify practice so the effort to confirm parent/child visits shifts from the parent to the agency	Director of Family Services, Assistant Director of Family Services, FamiliesFirst Network	Performance improvement in area of: visiting with parent and siblings in Foster Care Amended practice guidance	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 3 (Jan-Mar 2018)	<input type="checkbox"/> Completed MM/YYYY <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
3.3 Develop and deliver training to equip personnel responsible for parent/child/sibling visits. Training to include documentation of visits and concerted efforts to facilitate visits.	Director of Program Development, Child Welfare Training and Staff Development	Performance improvement in area of: visiting with parent and siblings in Foster Care Training schedule Training Agenda Training Attendees	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews	Quarter 3 (Jan-Mar 2018)	<input type="checkbox"/> Completed MM/YYYY <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	

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	Manager, Director of Family Services, Assistant Director of Family Services, FamiliesFirst Network		Utilization of CFSR Online Monitoring System (OMS) Reports			
5. Ensuring Continuity of Family Relationships: Early Childhood Court Project (ECC): The ECC Project seeks to strengthen the parent/child attachment through child parent psychotherapy for families with children under three years of age. Key processes include:	Big Bend CBC ECC Coordinator	Expeditious Achievement of Permanency Goal ECC Agenda, tracking log and notes uploaded into evidence folder.	Items 6, 8, 11, 12, 13 Florida PIP Monitored Case Review	Quarter 1	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
5.1 Monthly Family Team Meetings to engage families in services and provide intensive treatment.	Big Bend CBC ECC Coordinator, CPP Providers	Meeting Schedule Meeting attendees Meeting agenda or minutes ECC Agenda, Tracking Log and Notes uploaded for evidence		Quarter 1	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
5.2 Monthly Court Hearings to assure ongoing progress and support timely permanency.	Big Bend CBC ECC Coordinator, ECC Court Team, CPP Providers	Court schedule Attendees Court progress reports		Quarter 1	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	

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6. Maintaining Connections: Promoting School Stability through Education Waiver process.	Big Bend CBC Intake Placement Specialist, DCM, CEO	Education waiver uploaded for evidence	Item 9, Item 16 Florida PIP Monitored Case Review	Quarter 1	<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
6.1 Intake Placement Specialist complete education waivers for children when a change of placement is necessary. The education waiver requires follow up with the school of origin to ensure connections are preserved.	Big Bend CBC Intake Placement Specialist, DCM	Waiver is maintained in the child's electronic placement record.			<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
6.2 Education waivers are approved or denied by the CEO.	Big Bend CBC CEO				<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
7. Maintaining Connections: Transportation Agreements with local school districts assure a child entering OHC continue in his/her home school/school or origin.	DCMS, Big Bend CBC Well- Being Specialist	Agreements Signed Leon County School Procedure for Students in FC uploaded in evidence folder	Item 9, Item 16 Florida PIP Monitored Case Review		<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
7.1 Agency collaborates with school district to assure alternate transportation for the child (alternate bus route, etc.)	Big Bend CBC Well-Being Specialist	Educational stability is documented in the FSFN Education module. Transportation Request Form uploaded in evidence folder.			<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	

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Goal 3: Families have enhanced capacity to provide for their children needs and the well-being of children is improved through services to meet their education, physical health and mental health needs.			Applicable CFSR Outcomes or Systemic Factors: Safety 2; Permanency 1 & 2; Well-being 1, 2 & 3; Systemic Factors: Service Array and Resource Development			
Strategy A: Implement practice initiatives that will improve families 'capacity to provide for their children's needs through quality family assessments, family engagement and appropriate supports to address identified needs.			Applicable CFSR Items: 2, 3, 6, 10, 12, 12A, 12B-1, 12B-2, 12C, 13, 14, 15, and 29			
Key Activities	Office and Lead Person Responsible	Evidence of Completion	Data Measure Used to Measure Improvement	Quarter Due	Quarterly Update	Quarter Completed
1. Timely referral and linkage of parents to assessments and services identified to meet individual needs through early and ongoing involvement of Care Coordination Unit for identification of individualized assessment and services needed based on history of services referred, provided or received. The unit will take on an enhanced role to coordinate services for parents. (In-home and Foster Care population).	Director of Family Services, Assistant Director of Family Services, Director of Administration and Special Projects, Director of Care Coordination, FamiliesFirst Network	Performance improvement in the areas of 2) assessing and addressing the needs of parents	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 1 (July-Sept 2017) Update: Move to Quarter 2	<input type="checkbox"/> Completed MM/YYYY <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
2. Implementation of electronic system (My Jump Vault) to facilitate caregiver access to child resource record information.	Director of Program Development, Business Support Team Manager, Senior Programmer/Analyst	Performance improvement in the areas of 1) assessing and addressing the needs of the child's social needs 2) assessing and addressing the needs of parents and caregivers 3) parent and child engagement in case planning 4)	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews	Quarter 3 (Jan-Mar 2018)	<input type="checkbox"/> Completed MM/YYYY <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	

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	(IS), Child Welfare Training and Staff Development Manager, Policy Manager, FamiliesFirst Network	assessing and addressing child's educational, physical/dental and mental/behavioral health needs	Utilization of CFSR Online Monitoring System (OMS) Reports			
3.. Leadership debrief of CQI findings with planning to drive measures toward target (Quarterly)	President FamiliesFirst Network, Executive Leadership Team, FamiliesFirst Network	Performance improvement in the areas of 1) assessing and addressing the needs of the child's social needs 2) assessing and addressing the needs of parents and caregivers 3) parent and child engagement in case planning 4) assessing and addressing child's educational, physical/dental and mental/behavioral health needs	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 3 (Jan-Mar 2018)	<input type="checkbox"/> Completed MM/YYYY <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
4. Quality Family Assessments: Regular Practice Model Booster Training for frontline staff			Items 3, 12 (a. & b.) Florida PIP Monitored Case Review		<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
4.1 Quarterly booster trainings on Family Functioning Assessments (Ongoing) for all frontline staff.	Big Bend CBC Training Supervisor	Four-to-six training sessions (opportunities) offered across the network each quarter. Training Schedule Training Agenda Training Attendees			<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
5. Assessments, Engagement & Supports: The ECC Project seeks to strengthen the parent/child attachment through child parent psychotherapy for families with	Big Bend CBC ECC Coordinator	Evidence of completion?	Florida PIP Monitored Case Review		<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	

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children under three years of age. Key processes:						
2.1 Assessment: Specialized trauma assessments for parents to identify needs to build parent capacity.	Big Bend CBC ECC Coordinator, CPP Providers	Assessment tool Training agenda for staff?			<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
2.2 Engagement & Support: Parents are engaged in specialized therapeutic services to address their identified needs and prevent future re-abuse.	Big Bend CBC ECC Coordinator, ECC Court Team, CPP Providers	Evidence of completion?			<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	

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Goal 3: Families have enhanced capacity to provide for their children needs and the well-being of children is improved through services to meet their education, physical health and mental health needs.			Applicable CFSR Outcomes or Systemic Factors: Safety 2; Permanency 1 & 2; Well-being 1, 2 & 3; Systemic Factors: Service Array and Resource Development			
Strategy B: Implement practice initiatives to assure that children receive appropriate services to meet their educational needs.			Applicable CFSR Items: 9, 11, 16, and 29			
Key Activities	Office and Lead Person Responsible	Evidence of Completion	Data Measure Used to Measure Improvement	Quarter Due	Quarterly Update	Quarter Completed
1. Timely referral and linkage of families to assessments and services identified to meet individual needs.	Director of Family Services, Assistant Director of Family Services, Director of Administration and Special Projects, Director of Care Coordination, FamiliesFirst Network	Performance improvement in the area of assessing and providing appropriate services to meet the child's educational needs.	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	See below	<input type="checkbox"/> Completed MM/YYYY <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
1.1 Through a team approach, strengthen CBHA process for children in Foster Care through analyzing and addressing barriers surrounding timeliness of CBHA (Foster Care population).	Director of Family Services, Assistant Director of Family Services, Director of Care Coordination, FamiliesFirst Network	Performance improvement in the area of assessing and providing appropriate services to meet the child's educational needs.	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 2 (Oct-Dec 2017)	<input type="checkbox"/> Completed MM/YYYY <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
1.2 Re-establish formalized process to ensure timely linkage	Director of Family Services, Assistant Director of Family	Performance improvement in the area of assessing and providing appropriate	Quarterly CQI Results (CFSR and	Quarter 2 (Oct-Dec 2017)	<input type="checkbox"/> Completed MM/YYYY <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule	

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to services recommended in the CBHA (Foster Care population).	Services, Director of Administration and Special Projects, Director of Care Coordination, FamiliesFirst Network	services to meet the child's educational needs.	Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports		<input type="checkbox"/> No longer applicable	
3. Child Well-Being Staffings – within 75 days of removal to plan for the child's educational needs while in OHC.	Big Bend CBC Well-Being Specialists	Well-Being Staffing Form completed (FSFN File Cabinet) & Staffing documentation in FSFN Meeting Module Tracking log and Form uploaded into evidence folder	Florida PIP Monitored Case Review		<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
3.1 CBHA review by all participants (parents, caregivers, providers, GAL program, DCMS, WB Specialist and the Nurse Care Coordinator) prior to the staffing.	Big Bend CBC Well-Being Specialists & DCMS	Form is uploaded into FSFN			<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
3.2 Joint review of the CBHA assessment followed by joint action planning to address identified educational needs. Ongoing implementation is assigned to the DCM with monitoring by the DCMS.	Big Bend CBC Well-Being Specialists & DCMS	Uploaded in file cabinet in FSFN			<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
4. A process to use a decision making tool when assessing for school stability is in the implementation phase.	Big Bend CBC DCMS, DCM Supervisors, Well-Being Specialist	Educational stability is documented in the FSFN Education module. The checklist will be uploaded in the FSFN case file cabinet Final process procedures?	Florida PIP Monitored Case Review		<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	

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4.1 The process will include the use of a checklist for making a best interest determination to ensure educational stability.	Big Bend CBC DCMs, DCM Supervisors, Well-Being Specialist	Checklist Checklist uploaded as evidence			<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
4.2 The school stability checklist is approved by the Well-Being Specialist in conjunction with the school district POC.	Big Bend CBC DCMs, DCM Supervisors, Well-Being Specialist				<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
5. Transportation Agreements with local school districts.	Big Bend CBC DCMS, Well-Being Specialist	Educational stability is documented in the FSFN Education module. Transportation Agreement signed ESSA School Stability Procedure uploaded as evidence.	Florida PIP Monitored Case Review		<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
5.1 A transportation request is sent to the school district to provide transportation to the child's school of origin	Big Bend CBC Well-Being Specialist	Request document(is this electronic process?) Transportation Form for Leon uploaded as evidence. All other counties are by email.			<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
5.2 The school district assigns an alternate bus route to ensure the child remains in the school of origin.	Big Bend CBC Well-Being Specialist	Alternate bus route			<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	

Goal 3: Families have enhanced capacity to provide for their children needs and the well-being of children is improved through services to meet their education, physical health and mental health needs.	Applicable CFSR Outcomes or Systemic Factors: Safety 2; Permanency 1 & 2; Well-being 1, 2 & 3; Systemic Factors: Service Array and Resource Development
Strategy C: Implement practice initiatives to assure children receive adequate services to meet their physical health, dental health, and mental health needs.	Applicable CFSR Items: 12, 12B, 17, 18, and 29

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Key Activities	Office and Lead Person Responsible	Evidence of Completion	Data Measure Used to Measure Improvement	Quarter Due	Quarterly Update	Quarter Completed
1. Timely referral and linkage of children to assessments and services identified to meet individual needs. (In-home and Foster Care population)	Director of Family Services, Assistant Director of Family Services, Director of Administration and Special Projects, Director of Care Coordination, FamiliesFirst Network	Performance improvement in the area of assessing and providing appropriate services to meet the child's physical, dental, and mental health needs.	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	See below	<input type="checkbox"/> Completed MM/YYYY <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
1.1 Early and ongoing involvement of Care Coordination Unit for identification of type of individualized assessment and services needed for children based on history of services referred, provided or received. The unit will continue to coordinate services for children and take on an enhanced role to coordinate services for parents. (In-home and Foster Care population).	Director of Administration and Special Projects, Director of Care Coordination, FamiliesFirst Network	Performance improvement in the area of assessing and providing appropriate services to meet the child's physical, dental, and mental health needs.	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 1 (July-Sept 2017) Update: Move to Quarter 2	<input type="checkbox"/> Completed MM/YYYY <input type="checkbox"/> On/ahead of schedule <input checked="" type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	

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1.2 Through a team approach, strengthen CBHA process for children in Foster Care through analyzing and addressing barriers surrounding timeliness of CBHA (Foster Care population).	Director of Family Services, Assistant Director of Family Services, Director of Care Coordination, FamiliesFirst Network	Performance improvement in the area of assessing and providing appropriate services to meet the child's physical, dental, and mental health needs.	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 2 (Oct-Dec 2017)	<input type="checkbox"/> Completed MM/YYYY <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
1.3 Re-establish formalized process to ensure timely linkage to services recommended in the CBHA (Foster Care population)	Director of Family Services, Assistant Director of Family Services, Director of Care Coordination, FamiliesFirst Network	Performance improvement in the area of assessing and providing appropriate services to meet the child's physical, dental, and mental health needs.	Quarterly CQI Results (CFSR and Rapid Safety Feedback) Annual PIP case reviews Utilization of CFSR Online Monitoring System (OMS) Reports	Quarter 2 (Oct-Dec 2017)	<input type="checkbox"/> Completed MM/YYYY <input type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
3. Child Well-Being Staffings – within 75 days of removal to plan for the child's mental health needs while in OHC.	Big Bend CBC Well-Being Specialists	Well-Being Staffing Form completed (FSFN File Cabinet) & Staffing documentation in FSFN Meeting Module Same comments as above Suggest cross referencing this to Goal 3, Strategy B, Key activity 3 and not repeating	Florida PIP Monitored Case Review		<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	

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		Well-Being Staffing Form and tracking log uploaded as evidence				
3.1 CBHA review by all participants (parents, caregivers, providers, GAL program, DCMs, WB Specialist and the Nurse Care Coordinator) prior to the staffing.	Big Bend CBC Well-Being Specialists & DCMS	Same comments as above Suggest cross referencing this to Goal 3, Strategy B, Key activity 3 and not repeating			<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
3.2 Joint review of the CBHA assessment followed by joint action planning to address identified mental health needs. Ongoing implementation is assigned to the DCM with monitoring by the DCMS.	Big Bend CBC Well-Being Specialists & DCMS	Same comments as above Suggest cross referencing this to Goal 3, Strategy B, Key activity 3 and not repeating			<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
4. Medical Dental Meetings- held weekly to ensure medical and dental needs are met.	Big Bend CBC Data Specialist	Medical and Dental appointments attended and recorded in the medical module in FSFN. Meeting schedule Meeting attendance Emails uploaded as evidence	Florida PIP Monitored Case Review		<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
4.1 Data Specialist creates report of children that are coming due and past due for dental and physical exams. Report is used by the NCC to schedule medical and dental appointments.	Big Bend CBC Data Specialist, DCMs, NCC	Report			<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
4.2 Weekly meetings are utilized to ensure barriers to children in OHC receiving dental exams and physicals are eliminated. Follow up is assigned to the DCM Supervisors with the NCC	Big Bend CBC Data Specialists, DCM Supervisors, NCC	Meeting agenda Meeting schedule Meeting attendance Emails uploaded as evidence			<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	

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monitoring attendance at schedule appointments.						
5. Nurse Care Coordinator-Supports Children, Caregivers, and DCMs in meeting the child's health needs	Big Bend CBC NCC, DCMs	Emails uploaded as evidence	Florida PIP Monitored Case Review		<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
5.1 NCC schedules physical and dental appointments and follows up with DCMs to ensure children are able to attend.	Big Bend CBC NCC, DCMs	Emails uploaded as evidence			<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
5.2 NCC assists DCMs with care in scheduling appointments with specialists, consulting on medical concerns, and obtaining Medical Reports for psychotropic medications.	Big Bend CBC NCC, DCMs	Emails uploaded as evidence			<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
Goal 3: Families have enhanced capacity to provide for their children needs and the well-being of children is improved through services to meet their education, physical health and mental health needs.			Applicable CFSR Outcomes or Systemic Factors: Permanency 1; Systemic Factors: Statewide Information System, Foster and adoptive parent licensing, recruitment and retention)			
Strategy D: The state's child welfare information system, FSFN, will have accurate and timely data that supports child well-being.			Applicable CFSR Items: 4 and 19			
Key Activities	Office and Lead Person Responsible	Evidence of Completion	Data Measure Used to Measure Improvement	Quarter Due	Quarterly Update	Quarter Completed
1. Tracking, data reporting and weekly review of Medical/Dental in FSFN.	Director of Family Services, Assistant Director of Family	Service Area Tracking Systems Service Area Tracking System attached as evidence of completion.	Quarterly CQI Results (CFSR) Annual OHC PIP case reviews Utilization of CFSR Online Monitoring	Quarter 1 (July-Sept)	<input checked="" type="checkbox"/> Completed 09/2017 <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	

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	Services, Business Support Team Manager, FamiliesFirst Network		System (OMS) Reports			
2. Medical/Dental FSFN Data Entry Updates: Data reporting, review and updates in support of weekly Medical/Dental Meetings.	Big Bend CBC Data Specialist	Medical and Dental appointments attended and recorded in the medical module in FSFN.	Item 17		<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
2.1 Report generated listing children in OHC who are coming due and those who are past due for dental and physical exams.	Big Bend CBC Data Specialist, DCMs, NCC	Weekly medical/dental meeting to ensure timeliness of scheduled appts.			<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
2.2 NCC uses the report to schedule medical and dental appointments, then updates the FSFN Medical tab upon completion of the appointment and any upcoming follow-up care.	Big Bend CBC Data Specialists, DCM Supervisors, NCC	NCC participates in the weekly medical/dental meetings.			<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
3. Education FSFN Data Entry Updates: Monthly data reporting, review and updates to support education outcomes for teens and young adults in OHC.	Big Bend CBC Data Specialist	Education tab updated to accurately reflect education information and status. Report is monitored monthly for data integrity	Item 16		<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
3.1 Report generated listing teens and young adults approaching the age of majority to assure smooth transition to higher education.	Data Specialist, DCMs, IL Specialists				<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule <input type="checkbox"/> No longer applicable	
3.2 Collaborate with local school districts, sharing data to identify children involved in the child	Big Bend CBC Operations				<input type="checkbox"/> Completed MM/YYYY <input checked="" type="checkbox"/> On/ahead of schedule <input type="checkbox"/> Behind schedule	

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welfare system so that additional supports can be provided by the school.	Managers, Data Specialists				<input type="checkbox"/> No longer applicable	
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