



**State of Florida  
Department of Children and Families**

**Ron DeSantis**  
Governor

**Chad Poppell**  
Secretary

**DATE:** December 23, 2020

**TO:** Regional Managing Directors  
Sheriff Offices that Conduct Child Protective Investigations  
Community-Based Care Lead Agency CEOs

**THROUGH:** Patricia Babcock, Deputy Secretary *Patricia Babcock*

**FROM:** Patricia Medlock, Assistant Secretary for Child Welfare *Pat Medlock*  
Robert Anderson, Assistant Secretary for Operations *Robert K. Anderson*

**SUBJECT:** Abusive Head Trauma and Child Sexual Abuse Training – Required

**PURPOSE:** The purpose of this memorandum is to advise of a new training on Abusive Head Trauma and a second training on Sexual Abuse. Both trainings are required for all child welfare professionals.

**BACKGROUND:** Chapter 2020-40, Laws of Florida, (HB 43) passed during the 2020 legislative session requires child welfare professionals to complete training on the recognition of and responses to head trauma and brain injury in specified children (i.e., under 6 years of age).

The department is pleased to announce that Abusive Head Trauma is now available. This training educates child welfare professionals on Abusive Head Trauma as a diagnosis and their responsibilities as child welfare professionals; the training should take approximately one hour to complete.

In addition, the department has produced a training on Child Sexual Abuse. The Child Sexual Abuse training educates child welfare professionals on different aspects of child sexual abuse cases: sexual abuse victims, offenders, grooming process, safety planning and case management; the training should take approximately two hours to complete.

**ACTION REQUIRED:** Please share this memorandum with all appropriate staff in the regions to include the child protective investigators, sheriff offices conducting child protective investigations, community-based care lead agencies, and case management organizations. DCF employees must complete via the PeopleFirst LMS; sheriff offices, CBC, and CMO employees must complete via the Center for Child Welfare website (please see attached flyer).

**CONTACT INFORMATION:** If you have questions regarding this training, please contact Filiz Aktan, Training Manager, at [Filiz.Aktan@myflfamilies.com](mailto:Filiz.Aktan@myflfamilies.com) or 850-717-4672.

cc: Regional Family and Community Services Directors  
Center for Child Welfare

Attachments: Abusive Head Trauma and Child Sexual Abuse Training Flyer

1317 Winewood Boulevard, Tallahassee, Florida 32399-0700

## TRAINING ANNOUNCEMENT



FLORIDA DEPARTMENT  
OF CHILDREN AND FAMILIES  
MYFLFAMILIES.COM

### ABUSIVE HEAD TRAUMA TRAINING

**Course Type:** e-Learning

**Length:** 1 hour

**How to Access:**

CPI's: PeopleFirst LMS

CBC and Sheriff Office: [www.centerforchildwelfare.org](http://www.centerforchildwelfare.org)



*(Training Topics-Medical & Mental Health)*

This course is designed to educate child welfare professionals about Abusive Head Trauma (AHT) as a diagnosis, share statistics on the prevalence, discuss symptoms and adverse consequences, explain how medical personnel establish a diagnosis, and explain your role as a professional in suspected AHT cases.

## TRAINING ANNOUNCEMENT



FLORIDA DEPARTMENT  
OF CHILDREN AND FAMILIES  
MYFLFAMILIES.COM

### CHILD SEXUAL ABUSE TRAINING

**Course Type:** e-Learning

**Length:** 2 hours

**How to Access:**

CPI's: PeopleFirst LMS

CBC and Sheriff Office: [www.centerforchildwelfare.org](http://www.centerforchildwelfare.org)



*(Training Topics-Sexual Abuse)*

The purpose of this course is to provide a basic understanding of handling child sexual abuse cases. The training covers the differences between sexual abuse cases and physical abuse/neglect cases, the sexual abuse survivors, the offenders, and their grooming process, as well as provides guidelines for safety planning and case management.