



**State of Florida
Department of Children and Families**

Ron DeSantis
Governor

Chad Poppell
Secretary

DATE: August 6, 2019

TO: Regional Managing Directors
Sheriff Offices Conducting Child Protective Investigations

THROUGH: Patricia Babcock, Deputy Secretary *Patricia Babcock*

FROM: Patricia Medlock, Assistant Secretary for Child Welfare *pm*

SUBJECT: Random Moment Sampling – Training and Implementation

PURPOSE: This memorandum outlines the procedures for statewide training and implementation of random moment sampling (RMS) for child protective investigators, senior child protective investigators, and family support workers.

BACKGROUND: Florida's ability to fund child welfare services via the Title IV-E waiver program will end September 30, 2019. A potential \$90 million gap in federal funding is projected as a result. A significant part of Florida's plan to close that funding gap involves claiming for allowable activities performed by Child Protective Investigators (both DCF and Sheriff). This claiming must be validated by a Random Moment Sampling (RMS) process.

Activities related to the assessment of the home situation, to safety plan development and monitoring, referral to services (including Medicaid and Food Stamps), and to out-of-home care placement are allowable for federal funding. Activities specific to the investigation are not allowable for federal reimbursement, so it is imperative that we appropriately capture and document activities being performed by frontline staff.

ACTION REQUIRED: The Office of Child Welfare in conjunction with the Office of Revenue Management and Florida's Center for Child Welfare (Center) has designed a two-hour webinar training to provide instruction on how to complete the random moment sampling activity. **Due to the criticality of this project, this is mandatory training for all child protective investigators, senior child protective investigators, and family support workers in Florida.**

The webinar will be comprised of three parts:

- Part 1: Why Is RMS Important?
- Part 2: How the RMS Process Works (e.g., how CPIs are contacted, etc.)
- Part 3: Programmatic Activity Examples (how does a CPI know what to select)

Three live webinar sessions are also scheduled:

- August 13 – 1:00 p.m.
- August 14 – 10:00 a.m.
- August 15 – 1:00 p.m.

1317 Winewood Boulevard, Tallahassee, Florida 32399-0700

These webinars will add a 'Question and Answer' component at the end of each session. Frequency Asked Questions (FAQs) will also be updated on the Center's RMS page regularly.

A 'Live Web Event Invitation' is attached to facilitate registration. The recorded version of the webinar will be released on August 19, 2019. The Center will be monitoring participation and issuing certificates of completion.

To ensure frontline staff are sufficiently prepared for implementation of random moment sampling activities, all frontline staff must watch the recorded session or participate in one of the live webinars by August 31, 2019.

CONTACT INFORMATION:

For additional information on training, please contact Nellie Warriner, Professional Development Specialist, at (407) 429-8964 or Nereida.Warriner@myflfamilies.com.

For additional information on programmatic issues, please contact Atarri Hall, Statewide Child Safety Specialist, at (850) 717-4651 or Atarri.Hall@myflfamilies.com.

Attachment: *'Live Web Event Invitation: Random Moment Sampling (RMS)'*

cc: Family and Community Service Directors
Scott Stewart, Assistant Secretary for Operations
Center for Child Welfare

Live Web Event Invitation

Hosted by: Florida's Center for Child Welfare at USF

Florida's Department of Children and Families Presents:

"Random Moment Sampling (RMS)"

A: August 13th, 1:00 pm – 3:00 pm Eastern [register](#)
B: August 14th, 10:00 am – 12:00 pm Eastern [register](#)
C: August 15th, 1:00 pm – 3:00 pm Eastern [register](#)

Please pre-register for one session of this webinar.

Webinar Description: All Child Protective Investigators and Family Support Workers will be required to complete Random Moment Sampling beginning August 19th. This webinar provides instruction on how to complete the Random Moment Sampling activity.

Presenters: Atarri Hall, Mark Mahoney, Kay Casey

AUDIO: will be provided through your computer speakers

If you have technical questions or concerns please contact Center Support staff at centersupport@usf.edu

