

# Child Care Facility

## Training Requirements



**Helpful resources to keep you on the right track!**



**DCF Child Care Training Requirements:**

[myflfamilies.com/childcaretraining](https://myflfamilies.com/childcaretraining)



**Training & Login:**

[childcaretraining.myflfamilies.com](https://childcaretraining.myflfamilies.com)

Register for courses, exams, and set your career goals!



**Contact the Child Care  
Training Information Center:**

1-888-352-2842

Name: \_\_\_\_\_

Employment Start Date: \_\_\_\_\_

30  
Days**WITHIN FIRST 30 DAYS OF EMPLOYMENT****My 30 day deadline:** \_\_\_\_\_

**Fire Extinguisher Training:** You must complete training in the use and operation of a fire extinguisher.

**Safe Sleep/Shaken Baby Syndrome Training:** If you work in a facility that offers care to infants, you must have training regarding guidance on safe sleep practices and preventing shaken baby syndrome.

- Safe Sleep Practices in Child Care (SSSR) (2 hours)
- DCF Safe Sleep Practices for Child Care (1 hour)
- OR**
- DCF Safe Sleep Practices for Child Care (1 hour)
- OR**
- Early Learning Florida's Safe Sleep Practices (1 hour)

90  
Days**WITHIN FIRST 90 DAYS OF EMPLOYMENT****My 90 day deadline:** \_\_\_\_\_**My training started on:** \_\_\_\_\_

You must begin training within the first 90 days of employment in the child care industry by:

- starting a Part I or Part II course (40-hour required training),
- taking a child care competency exam, or
- earning an educational exemption

1 Year  
(Training)**WITHIN 12 MONTHS OF STARTING TRAINING****My training completion deadline:** \_\_\_\_\_

You must pass competency exams for the 40 hours of training or receive an educational exemption.

**PART I (30 hours)**

- Health Safety and Nutrition (8 hours)
- Child Care Facility Rules and Regulations (6 hours)
- Identifying and Reporting Child Abuse and Neglect (4 hours)
- Child Growth and Development (6 hours)
- Behavioral Observation and Screening (6 hours)

**PART II (10 hours)**

- Understanding Developmentally Appropriate Practices (5 hours)
- AND one (1) of the following:**
  - Infant and Toddler Appropriate Practices (5 hours)
  - Preschool Appropriate Practices (5 hours)
  - School-Age Appropriate Practices (5 hours)
- OR**
- Special Needs Appropriate Practices (10 hours)

1 Year  
(Employment)**WITHIN 1 YEAR OF EMPLOYMENT****My 1 year (employment) deadline:** \_\_\_\_\_

**Early Literacy:** Complete 5 hours of literacy training through one of the following:

- One of the Department's online literacy courses available on the Department's website.
- One of the department's approved literacy training courses
- One college level early literacy course (for credit or non-credit) if taken within the last five years

**ADDITIONAL TRAINING TIMEFRAMES**

**Prior to Caring for Children:** You are required to be educated on your facility's exposure plan regarding standard precautions for children before beginning to work and annually thereafter.

**Prior to Providing Medication or Transportation:** You are required to complete mandatory training before providing transportation or administering medication to children.

**Annual In-Service Training, July 1 – June 30:** You are required to complete a minimum of 10 hours or 1.0 Continuing Education Unit (CEU) of in service during the state's fiscal year, July 1 and ending June 30.

**CPR/First Aid:** Facilities shall maintain a specific number of child care personnel with current CPR certification and first aid training at the facility at all times that children are in care, as outlined in the Child Care Facility Handbook.