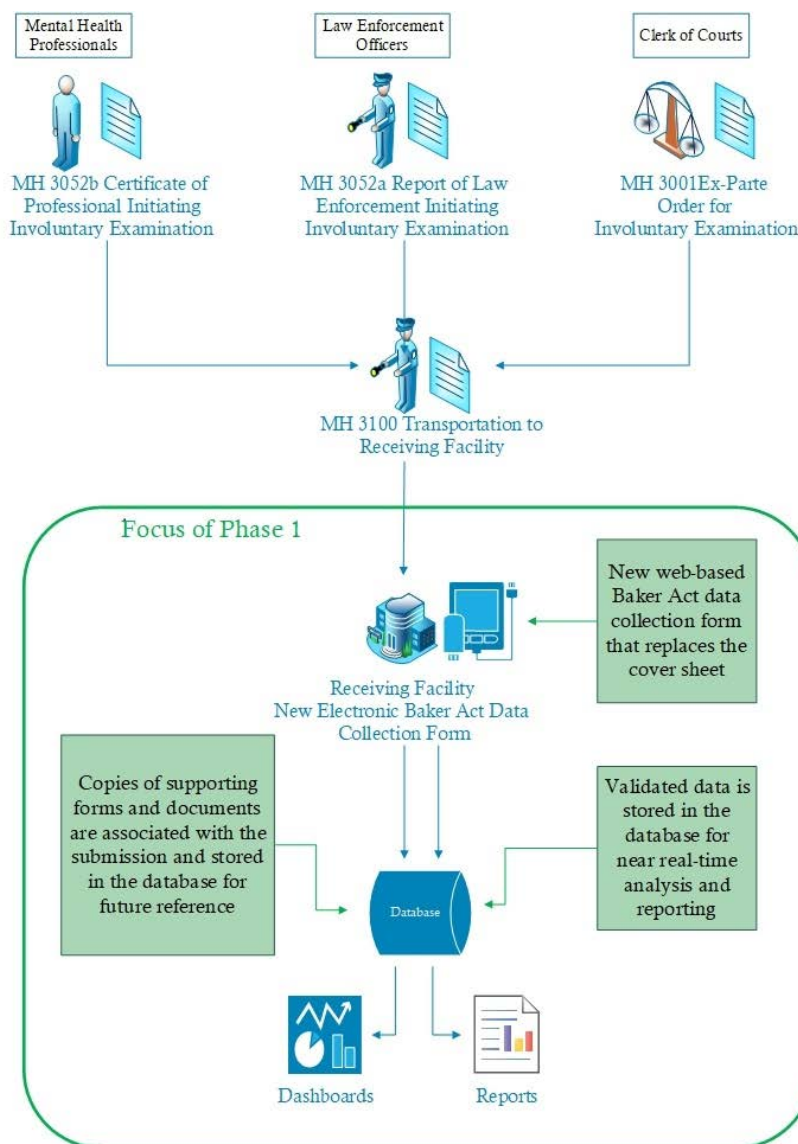


Baker Act Project Phase 1 Overview



Process Description:

Phase 1, the receiving facilities will continue to receive the initiating Baker Act forms and Transportation form in a paper or PDF format. An associate at the receiving facility will electronically enter the data elements identified from the existing Cover Sheet along with a few additional elements from the initiating forms. The web-based Baker Act data collection form will allow for the initiating and transportation forms to be attached before submitting all the data to a database. From the database, DCF will be able to create dashboards and reports as needed.

Problems with the current Baker Act data collection process:

- Poor data quality
- Delayed access to the data
- No real-time reporting capability

Benefits of the proposed solution:

- **Improves data quality** – field level data validation on the new electronic submission form
- **Improves data timeliness** – data will be available for reporting as soon as it's submitted electronically by the receiving facilities
- **Eliminates the need for manual transcription of coversheet data by BARC staff** – the data captured on the new submission form is validated and stored directly into the database
- **Improved reporting** – dashboards developed in Power BI and accessible to all authorized stakeholders
- **Provides transparency** – DCF staff will have direct access to data in the database and all uploaded forms