**INDEPENDENT LIVING SERVICES ADVISORY COUNCIL (ILSAC)**

Monday, February 13, 2023, 1:00– 4:00 pm EST

Virtual via Microsoft Teams

***Please note the following agenda is for reference purposes only. To eliminate unnecessary delays for the public and the council, the Chairs at their discretion may deviate from the published agenda.***

AGENDA

1. **Welcome & Member Attendance**

*Regina Watson & Morgan Donovan – Secretary*

1. **DCF Presentation & Discussion**

*Cal Walton & Eric Wentzel – DCF*

* 1. Transition Planning
		+ Statute 39.6035 – document is called “My Pathways to Success” Plan
		+ Transition planning should start now at 16 years old (previously 16.5) and must be finalized by the courts at 18. Transition planning should continue throughout PESS, EFC, and Aftercare.
		+ RTI & PESS – PESS stipend was increased to $1,720; My Pathway to Success plan is used as an assessment tool for life skills.
			- Financial plan must be included in transition plan and updated every six months.
		+ Transition plans must be documented in FSFN under “Meeting Module.”
			- Reports can be pulled from FSFN to track transition planning.
	2. My Pathway to Success Plan
		+ There is a “What to Expect” training already available; Facilitator’s Guide is coming.
			- [Knowledge and Information Distribution Site (KIDS), Office of Child Welfare - Florida Department of Children and Families (myflfamilies.com)](https://myflfamilies.com/service-programs/child-welfare/kids/services/independent-living-youth/formsAndApplications.shtml)
		+ The plan pre-18 may be changed/edited as the youth’s plan changes and becomes clearer; however, the new plan should be edited and saved with each change.
			- Post-18 transition plans should be recorded in the same way and saved under “Ongoing.”
		+ Aftercare Services plan is optional for Aftercare youth (unless they are asking for emergency assistance funds) because it is similar to the My Pathway to Success plan – the Pathway plan can be used in lieu of the Aftercare Services plan.
		+ Important to discuss the youth’s “vision statement” – the plan should be used to support, clarify, or make changes to the youth’s vision for their own life.
		+ The plan consists of:
			- The youth’s current plan, including their vision statement assessment of their strengths, areas of improvement, and short- and long-term goals.
			- Housing
			- Healthcare
			- Education
				* Opportunity for CBCs to receive training on utilizing WIOA resources and Vocational Rehabilitation to address barriers (would also be relevant to Employment) – Cal to connect with Adam and Brent following this meeting to discuss ways to share information at the local level.
			- Transportation
			- Keys to Independence (Driver’s License/Florida ID)
			- Employment
			- Mentors & Positive Connections
			- Legal Barriers
			- Financial Plan (added specifically and required for PESS youth, but can be used for all youth)
				* Includes a budget.
			- Facilitator must complete an assessment of the youth and plan in the following categories: Financial Literacy, Executive Functioning, and Self-Regulation.
			- Includes Signature Page and Overview of Post-18 Program Overviews
				* Youth will be given a copy of the plan and the program overviews.
				* Youth is the last to sign the plan.
	3. Road to Independence – Changes to PESS
		+ New definition for “emergency situation” for PESS youth (outlined in 65C-42.001).
		+ New Aftercare Services plan.
		+ PESS youth get to determine how often they visit with case management.
	4. Transition Planning: What to Expect Guide
		+ John emailed on 2/13/2023.
1. **Review of Reports & Improvement Actions from Other DCF workgroups / Departments**

*Regina Watson – Co-Chair*

* 1. OPPAGA
	2. FICW
	3. Office of Continuing Care work
		+ Working on IL Curriculum, YARS Report, and Facilitator’s Guide for transition planning
	4. Quality Standards
	5. IL Service Array
	6. Child & Well-being Council
1. **Review of Proposed ILSAC Operating Guide**

*Ginger Rockey-Johnson – Chair*

* 1. Welcome & Vision Setting Presentation
	2. ILSAC Roles & Responsibilities Revision
	3. ILSAC Procedures
	4. Annual Report Template
		+ Data & Analysis data is pulled from IL Services Report
		+ May combine this report with IL Services Report
	5. Proposed Revision to 409.1451
	6. Consent round: all present members consented.
1. **ILSAC Continual Improvement Action Deck Review & Discussion**

*Ginger Rockey-Johnson – Chair*

* 1. 2023 Recommendations so far: 6
	2. In Review: 15
	3. No Progress: 2
	4. Completed: 8
	5. Feedback/Review
		+ Item #10: Assessment tools used by CBCs should be culturally fluent – CBCs are welcome to use any assessment tool they are comfortable with or can make their own.
		+ Items #11-14: Permanent Connections and “Permanency Pact”
			- Need to ensure youth understand what they’re signing.
			- Initial recommendation was made because there was no way to track these relationships, but now there is an option to track supportive adult connections in FSFN and through YARS Report.
			- Tracking and maintaining pledges/pacts is difficult due to mentor/support turnover.
			- If we want to move forward with a statewide recommendation for a “permanency pact,” we should ask our youth to build it and/or provide feedback.
			- Cal to add questions around supportive adult connection activity suggestions to Facilitator’s Guide.
			- Do we want to recommend training for mentors across the state to avoid an “us vs. them” mentality between staff and youth/mentor?
			- Statute requires all CBCs to have some kind of mentoring program available.
			- Added a 2023 Recommendation around mentoring to be discussed in April’s ILSAC meeting.
1. **2023 Schedule of Activities**

*Ginger Rockey-Johnson – Chair*

* 1. See calendar attached.
1. **Adjourn**

*Ginger Rockey-Johnson – Chair*