

# Licensed Family Day Care Home

Office of Child Care Regulation  
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## Child Care Personnel Requirements

### Operator Requirements:

- ◆ Good moral character based upon a Level 2 screening standards, as provided in Chapter 435.04, F.S.
- ◆ Must be at least 18 years of age.
- ◆ Must be the occupant and licensee of the home.
- ◆ Must complete the 30-clock-hour family child care training (prior to caring for children), as evidenced by passage of a competency exam.
- ◆ Must complete the 10-hour annual in-service training.
- ◆ May not be employed outside of the home during hours of operation.
- ◆ Must complete 0.5 continuing education unit or 5 clock hours of approved training in early literacy and language development birth to 5 years of age.

### Requirements for Substitutes:

- ◆ Good moral character based upon a Level 2 screening standards, as provided in Chapter 435.04, F.S.
- ◆ Substitutes for the operator must be 18 years of age.
- ◆ Must be certified in first aid training and infant/child CPR.
- ◆ Must meet additional training requirements.



## Definition of Family Day Care<sub>sd</sub> Home

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s. 402.302(8), Florida Statutes

An occupied residence in which child care is regularly provided for children from at least two unrelated families and which receives a payment, fee, or grant for any of the children receiving care, whether or not operated for profit.

## Licensing Authority

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s. 402.313(1), Florida Statutes

Every family day care home in the state shall be registered or have a license which shall be renewed annually.

## Capacity Requirements/Ratio

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*Includes children under 13 years of age related to the caregiver.*

- ◆ A maximum of 4 children age birth to 12 months
- ◆ A maximum of 6 children, with no more than 3 children age birth to 12 months of age.
- ◆ A maximum of 6 preschool children, if older than 12 months of age
- ◆ A maximum of 10 children, with no more than 5 preschool children and of those 5, no more than two under 12 months of age.

# ***Additional Health & Safety Requirements***

*Additional health and safety requirements for family day care homes include, but are not limited to, the following:*

- ◆ Staffing Requirements
  - Personnel
  - Substitutes
  - Training
  - Supervision
- ◆ Health Records
  - Immunization/Physicals
  - Medical Authorization
  - Enrollments
- ◆ Enforcement
- ◆ Health Related Requirements
  - Hazardous materials
  - Play areas
  - Pools
  - Napping/Sleeping
  - Hygiene/sanitation
  - First aid/emergency procedures
  - Communicable disease
  - Medication



**Updated August 2015**

*Note: Additional licensing and training standards are located in s. 402.305, Florida Statutes, and Chapters 65C-20, 65C-22 and 65C-25, Florida Administrative Code specific to the role(s) of child care personnel and the type of child care program.*