# Roadmap to Completing Family Day Care and Large Family Child Care Home Training Requirements

This training road map is a guide to help you complete training requirements for large family child care home operators, family day care home operators, and family day care home substitutes working 40 hours or more a month.



#### Name: \_

### PRIOR TO LICENSURE:

#### My Deadline to Complete:\_\_\_\_\_

Complete 30 hours of mandated training by passage of a competency exam or educational exemption

- Family Child Care Home Rules and Regulations (6 hours)
- Health, Safety and Nutrition (8 hours)
- · Identifying and Reporting Child Abuse and Neglect (4 hours)
- Child Growth and Development (6 hours)
- Behavioral Observation and Screening (6 hours)

#### First Aid and Pediatric CPR:

Must maintain an active certificate of course completion for pediatric cardiopulmonary resuscitation (CPR) procedures and first aid training at all times. CPR courses must include an on-site instructor-based skills assessment that shall be documented by the certified CPR instructor.

**Universal Precautions/Exposure Plan:** You are required to be educated on your home exposure plan regarding standard precautions for children before beginning to work and annually thereafter.

**Early Literacy:** Complete 5 hours of literacy training through one of the following:

- Early Literacy for Children Birth to Three (5 hours)
- Emergent Literacy for Voluntary Pre-Kindergarten Instructors (5 hours)
- One of the department's approved literacy training courses
- One college level early literacy course (for credit or non-credit) if taken within the last five years

#### WITHIN FIRST 30 DAYS OF LICENSURE: My Deadline to Complete:

**Fire Extinguisher Training:** You must complete training in the use and operation of a fire extinguisher. DCF's Child Care Personnel Orientation Course (5 hours) provides general information on this topic that may be used to supplement a home specific training offered by the child care provider.

**Safe Sleep/Shaken Baby Syndrome Training:** If you work in a home that offers care to infants, you must have training regarding guidance on safe sleep practices and preventing shaken baby syndrome.

•DCF Health, Safety and Nutrition (8 hours) **OR** 

• DCF Safe Sleep Practices for Child Care (1 hour) OR

Early Learning Florida's Safe Sleep Practices (1 hour)



Licensure Date: \_\_\_\_

#### WITHIN SIX MONTHS OF LICENSURE: (Large Family Homes)

#### My Deadline to Complete:\_\_\_

Must complete 10 hours of Part II training by passage of a competency exam or educational exemption. Part II training may be completed through one of the following options:

• Understanding Developmentally Appropriate Practice (5 hours)

#### AND one (1) of the following:

- Infant and Toddler Appropriate Practice (5 hours)
- Preschool Appropriate Practice (5 hours)
- School-Age Appropriate Practice (5 hours)

#### OR

• Special Needs Appropriate Practice (10 hours)

## ANNUAL IN-SERVICE TRAINING, DURING

My Deadline to Complete:\_\_\_\_\_

You are required to complete a minimum of 10 hours or 1.0 Continuing Education Unit (CEU) of in service during the operator's 12-month licensing period.

#### ADDITIONAL TRAINING TIMEFRAMES

#### **Prior to Providing Medication or Transportation:** You are required to complete mandatory training before providing transportation or administrating medication to children.



For more information, visit our website at www.myflfamilies.com/childcaretraining